

PURPOSE

This funding is provided to support an educational alternative for students who, due to individual circumstances, are not able to have their needs met in the traditional school setting.

CONDITIONS

1. A **school board** operating an **Outreach Program** must develop, keep current and implement written policies and procedures for **Outreach Programs**. Policies must deal with Outreach student eligibility, attendance and expectations for student performance.
2. A **school board** intending to offer an **Outreach Program** must by May 31, complete and submit Form 21 *“Request for Approval – Outreach Program Funding”* to the Director of Special Programs. Where an **Outreach Program** ceases to operate, the **Board** must immediately notify the Director of Special Programs Branch. An **Outreach Program**, operating as a **school**, must notify the Minister of a **school** closure as per the Closure of Schools Regulation A.R. 238/97.
3. A **school jurisdiction** may receive Basic instruction funding to operate **Outreach Programs** for:
 - a) senior high school **funded students** who are not able to attend or benefit from a program in a regular high school setting; and
 - b) elementary and junior high **funded students** who are not able to attend or benefit from a regular program.

REQUIREMENTS

1. Outreach students must have access to a certificated teacher for the appropriate number of instructional hours, as described in the *Guide to Education*.
2. **Outreach Programs** must follow the *Alberta Learning Programs of Study* and may include locally developed junior high school or senior high school courses.
3. The program must provide students with enhanced educational services that are in addition to distance learning courses and materials. Examples of such services are personal and career counselling, conflict resolution, anger management training and study skills.

REQUIREMENTS (CONTD.)

4. The **Outreach Program** must be offered in a stand-alone facility and **eligible students** must be coded as **Outreach Program students**. The facility must meet Alberta building, health and safety standards for school buildings. The **school board** must ensure that its liability insurance extends to the stand-alone facility.
5. **Funded students** enrolled in home education, on-line or blended programs are not eligible for **Outreach Program** funding.

CONSIDERATIONS

1. Plant Operations and Maintenance funding may be available for an approved facility. Please refer to Section 1.B.1 for the conditions and requirements specified for Plant Operations and Maintenance.
2. Students in an **Outreach Program** are also able to complete courses in a regular school environment.
3. Funding for each **Outreach Program** is based on:
 - a. the first 400 Outreach CEU's multiplied by double the CEU rate and,
 - b. all additional Outreach CEU's multiplied by the regular CEU rate.
4. The basic instruction rate will be provided for full-time students with special needs who are 15 years of age or older on September 1 and classified as senior high students with special needs. In order to obtain this funding do not code students as Outreach students (Code 630).

REFERENCES

Outreach Program Policy 1.1.4