

PURPOSE

This funding provides for education programs for students in **institutions** such as hospitals, young offender centres, treatment centers, youth assessment centers, and women's shelters. These are students who have been placed in the institution because they pose a danger to themselves or others, or they require extensive therapies, or they require protection and care.

CONDITIONS

1. **School jurisdictions** authorized to provide an education program in an institution operated or approved by the Government of Alberta may qualify for institutional program funding. This applies to students who reside in an institution or a group home with an educational program approved by Alberta Learning and who are:
 - a) in the custody of Alberta Justice under the *Corrections Act*, the *Corrections and Conditional Release Act* (Canada), the *Young Offenders Act* (Canada), or
 - b) in the custody of a director of Child Welfare, or have a guardian appointed under the *Child Welfare Act*, or
 - c) in long term medical care with a Regional Health Authority, or
 - d) a temporary resident of a women's shelter and requires protection from physical, psychological or sexual abuse;
2. **School jurisdictions** must have approval from the **Minister** and a contract/agreement with Alberta Learning in order to provide an educational program to students in the institution. Application for program approval should be submitted to the Director of the Special Programs Branch of Alberta Learning.
3. **School jurisdictions** providing an approved institutional program may not claim severe disabilities funding for students with severe disabilities who reside in the institution and who are funded through Institutional Program funding.

NEW

REQUIREMENTS

School jurisdictions with a contract or approval to provide an education program in an institution will be required to:

1. Ensure all eligible institutional students are registered as grants program code 550, in order to receive Institutional Funding for the students.
2. Submit for approval a budget of reasonable and eligible costs using form 01AL1.A.6 to the School Finance Branch by April 15 for the following school year. The budget will be approved by June 30.
- NEW** 3. Any substantial changes to costs after the budget is approved, shall be submitted by letter to the Special Programs Branch for approval.
4. Submit a statement of actual program costs and revenues using form 01AL1.A.6 to School Finance Branch by October 15 of the following school year. Funding will be based on the net actual cost of providing the program for costs approved on the budget.
5. Keep a daily attendance record for all students.
6. Provide an Annual Institutional School Profile Report form for the previous school year by October 15.
7. Ensure that the program provided in the institution is of comparable quality to other school programs provided by the **school jurisdiction**. The institution's educational program shall be considered an integral part of the **school jurisdiction** and subject to the same level of planning, evaluating and reporting required by provincial and local policy.

CONSIDERATIONS

1. Alberta Learning will provide funding to cover the education program costs outlined in the contract/agreement for eligible students in institutions.
- REVISED** 2. Students attending an education program in an approved institution on a day basis (rather than residing in the institution) are not eligible for Institutional Program funding. Funding for these students is provided from other sources such as Basic instruction funding, Severe Disabilities funding etc. Day students with a severe disability are included in the profile of the jurisdiction.
3. For confidentiality and **student** safety reasons, women's shelter programs are not required to submit a listing of **student** names and **student** ID numbers with their actual costs. These programs do not need to claim Basic Instruction funding as the full program cost will be covered by Institutional Program funding. Students in a women's shelter program who return to a regular school program within fifteen (15) days of the September 30 count date, may be eligible for basic instruction funding. For more details, see section 6.1, condition #3.