

## **PURPOSE**

A credit for learning resources at the Learning Resources Centre (LRC) assists eligible **schools** (including band operated and Federal Government administered First Nations schools) in purchasing learning resources from the LRC.

## **CONDITIONS**

1. A Learning Resource Credit will be provided to eligible **schools** that purchase learning resources from the LRC.
2. The amount of the Learning Resource Credit for an eligible **school** is determined by multiplying the number of students enrolled in grades 1 to 12 on September 30, 2001 by the Learning Resource Credit rate. In order to receive the LRC credit, students must be registered by school authorities with Learner Records & Data Exchange (LRDE).

Revised

## **REQUIREMENT**

1. An eligible **school** is not required to apply for the Learning Resource Credit; Alberta Learning determines the eligible **school's** credit automatically using enrolment information.

## **CONSIDERATIONS**

1. The Learning Resource Credit is used by eligible schools to help pay for learning resources from the LRC. At the school's discretion, the Learning Resource Credit would cover 25 percent of an order while the school pays for 75 percent.
2. The LRC will charge the regular selling price after the credit amount is fully utilized.
3. Purchase orders will be applied automatically against the credit until the full credit amount is used, unless requested otherwise by the ordering eligible **school**. Eligible **schools** that do not want a particular purchase order charged against the credit should clearly state, "DO NOT APPLY THE LEARNING RESOURCE CREDIT" on the purchase order.
4. For annual financial accounting and reporting purposes, eligible **school jurisdictions must** show the amount of credit utilized as Provincial Revenue and also as an expenditure on the Audited Financial Statements.
5. The 2002/2003 Learning Resource Credit ends March 31, 2003.

6. To assist eligible **schools** in managing purchases charged (expended) against this credit, LRC invoices will identify the **school jurisdiction** and **school**, the funding credit used, and the credit remaining.
7. If requested, LRC will assist eligible **schools** in managing locally determined credit sub-allocation ceilings on an individual **school** basis.
8. Eligible **schools** can visit the LRC website at [www.lrc.learning.gov.ab.ca](http://www.lrc.learning.gov.ab.ca) to inquire about the status of their credit.