

**ALLOCATION FORMULA**

Learning Resources Credit = Number of registered students in grades 1 –12 (less than 20 years of age) X per student credit rate

**ALLOCATION CRITERIA**

- Revised
1. A learning resources credit at the Learning Resources Centre (LRC) is provided to **school jurisdictions** and band operated and Federal Government administered First Nations **schools** to assist in purchasing learning resources from the LRC.
  2. The learning resources credit is used by **school jurisdictions** to help pay for learning resources purchased from the LRC. The learning resources credit would cover 25 percent of an order while the **school jurisdiction** pays for 75 percent.  
Note: **School jurisdictions** may use their Resources for the Classroom funding to cover their 75% portion (see section 1.15 for more details).
  3. The LRC will charge the regular selling price after the credit amount is fully utilized.
  4. Unless requested otherwise by the **school jurisdiction**, the learning resources credit will be applied automatically against purchase orders until the full credit amount is used. **School jurisdictions** that do not want a particular purchase order charged against the credit should clearly state, "DO NOT APPLY THE LEARNING RESOURCES CREDIT" on the purchase order.

**PROCEDURES, DOCUMENTATION AND REPORTING**

1. A **school jurisdiction** is not required to apply for the learning resources credit; Alberta Learning will determine the credit using enrolment information in grades 1 to 12 (who are under the age of 20) on September 30. To receive the credit, students must be registered by the **school jurisdiction** with the Information Services Branch.

**ADDITIONAL INFORMATION**

- Revised
1. The 2003/2004 Learning Resources Credit is valid for April 1, 2003 to March 31, 2004.
  2. If requested, LRC will assist **school jurisdictions** in managing locally determined credit ceilings on an individual **school** basis.
  3. **School jurisdictions** can call the LRC or visit the LRC website at [www.lrc.learning.gov.ab.ca](http://www.lrc.learning.gov.ab.ca) to inquire about the status of their credit.