

ALLOCATION FORMULA

Revised

1. The allocation for Basic Instruction in **outreach programs** is calculated using the same Allocation Formulas as described in section 1.2 of this manual.
2. A **school jurisdiction** will receive \$51,000 per year outreach base funding for each **outreach program** to offset some of the higher costs associated with running an **outreach program**.

ALLOCATION CRITERIA

1. The Allocation Criteria and Procedures, Documentation and Reporting requirements outlined in section 1.2 also apply for this section.
2. **Funded students** enrolled in home education, **on-line** or **blended programs** are not eligible for **outreach program** funding.

PROCEDURES, DOCUMENTATION AND REPORTING

Revised

1. In preparation for the transition to the new funding formula, applications for approval to begin operating a new **outreach program** will not be accepted after May 31, 2003. Where an **outreach program** ceases to operate, the **board** must immediately notify the respective Zone Services Director. Where the **outreach program** is operating as a **school** and the school is closing, the **board** must notify the **minister** of the **school** closure as per the *Closure of Schools Regulation* AR 238/97, amended by AR 223/2002.
2. Grade 10 students enrolled in one **school jurisdiction** on September 30 who, after September 30, transfer directly to an **outreach program** in a different **school jurisdiction**, may be funded if the second **school jurisdiction** applies to Alberta Learning for **outreach program** funding. A letter should be sent to the Director of the School Finance Branch by April 30 providing the student name and Alberta student number, the date the student started in the **outreach program**, and any extenuating circumstances relevant to the request for funding. The School Finance Branch will review applications and funding will be determined based on the merit of the application.

ADDITIONAL INFORMATION

1. Students in an **outreach program** may also complete courses in a regular **school** environment.

REFERENCES

Outreach Program Policy 1.1.4

Standards for Special Education

Guide to Education: ECS to Grade 12, 2003

Alberta Learning Programs of Study