

ALLOCATION FORMULA

1. The allocation for Base Instruction in **outreach programs** is calculated using the Allocation Formulas described in Section 1.2 of this Manual for **funded students** in Grades 6 to 9 and CEU funding for **funded students** in Grades 10 to 12.
2. A **school jurisdiction** will receive outreach base funding for each Alberta Education approved **outreach program** to offset some of the higher costs associated with running an **outreach program**.

ALLOCATION CRITERIA

1. The Allocation Criteria and Documentation and Reporting Requirements outlined in Section 1.2 also apply for this section.

DOCUMENTATION AND REPORTING REQUIREMENTS

- Revised
1. Applications for approval to begin new **outreach programs** must be submitted by March 1 to your Zone Services Branch Director using Form 05AE1.3. Alberta Education may not approve all applications.
 2. Where an **outreach program** ceases to operate, the **board** must immediately notify the respective Zone Services Branch Director. Where the **outreach program** is operating as a **school** and the **school** is closing, the **board** must notify the **Minister** of the **school** closure as per the *Closure of School Regulation* AR 238/1997, as amended.

ADDITIONAL INFORMATION

1. Students in an **outreach program** may also complete courses in other programs or **schools**.
2. The *Outreach Programs Handbook* provides assistance in developing an outreach application.

REFERENCES

Outreach Program Policy 1.1.4

Standards for Special Education, Amended June 2004

Guide to Education: ECS to Grade 12, 2005

Alberta Education Programs of Study

Outreach Programs Handbook