

### **ALLOCATION DESCRIPTION**

**New**

This funding, which is in addition to Base Instruction funding, is provided to address the higher costs associated with operating **outreach programs**. This is an allocation method only; **school jurisdictions** have maximum flexibility to use these funds in whatever manner best meets their local needs.

### **ALLOCATION FORMULA**

**Revised**

$$\begin{array}{l} \text{Outreach Base} \\ \text{Funding} \end{array} = \begin{array}{l} \text{Number of} \\ \text{Outreach programs} \\ \text{in the } \mathbf{school} \\ \mathbf{jurisdiction} \end{array} \times \begin{array}{l} \text{Outreach Base} \\ \text{Funding rate} \end{array}$$

### **ALLOCATION CRITERIA**

1. Outreach Base Funding is subject to approval of the outreach program.

### **DOCUMENTATION AND REPORTING REQUIREMENTS**

**Revised**

1. Applications for approval to begin new **outreach programs** in the following school year must be submitted by March 31 of the prior year to your Zone Services Branch Director using Form 06AE1.3. Alberta Education may not approve all applications.
2. Where an **outreach program** ceases to operate, the **board** must immediately notify the respective Zone Services Branch Director. Where the **outreach program** is operating as a **school** and the **school** is closing, the **board** must notify the **Minister** of the **school** closure as per the *Closure of School Regulation* AR 238/1997, as amended.

**ADDITIONAL INFORMATION**

1. Students in an **outreach program** may also complete courses in other programs or **schools**.
2. The *Outreach Programs Handbook* provides assistance in developing an outreach application.

**REFERENCES**

*Outreach Program Policy 1.1.4*

*Standards for Special Education, Amended June 2004*

*Guide to Education: ECS to Grade 12, 2005*

*Alberta Education Programs of Study*

*Outreach Programs Handbook*