

SuperNet Connection Eligibility Criteria and Application Process

The Alberta SuperNet provides schools with the bandwidth to expand and improve access to learning opportunities, regardless where they are located in the province.

The following applies to school authorities and charter schools. Private schools and external service providers are **not** eligible for installation funding.

Eligibility Criteria

Alberta Education will fund:

- The installation of SuperNet to newly constructed eligible school sites; and
- Eligible school sites that chose not to participate in the initial rollout of SuperNet, as the Ministry budget allows.

Eligible sites include schools, stand alone school outreach centres, one school authority head office, and one network operation centre.

Alberta Education will not fund:

- **Site Moves**
 - When a connected site moves to a new location that does not have an existing SuperNet connection. School authorities are responsible for taking installation costs into consideration when planning facility moves and should look for existing SuperNet connected facilities. For further information on potential connected sites, please contact Axia Netmedia Corporation's Client Integration Team at 1-866-773-3348 or by e-mail at supernet@axia.com.
 - **Note:** Exceptional circumstances will be evaluated on a case-by-case basis, and a final decision will be made by the Deputy Minister of Education.
- **External Service Providers**
 - External service providers are defined as private for-profit or not-for-profit entities who wish to connect directly to SuperNet for the purpose of providing education specific resources or services. External service providers may connect directly to the SuperNet at the prevailing commercial rates. Axia Netmedia Corporation sets the rate. For further information, please contact Axia's Client Integration Team at 1-866-773-3348 or by e-mail at supernet@axia.com.

Application Process for SuperNet Connection

- School authorities must submit the SuperNet Installation Request Application Form to Alberta Education's Stakeholder Technology Branch (STB). Information that STB requires includes:
 - The physical address or legal land description of the site to be connected;
 - Site contact information, including name, phone number, and mobile number and;
 - The requested date of connection.

SuperNet Service Funding Eligibility Criteria and Application Process

Eligibility Criteria

School authorities will receive SuperNet Service funding for each approved site that is connected to and using the SuperNet services obtained through the SuperNet vendor, Axia Netmedia Corporation. Approved sites include schools, stand alone school outreach centres, one school authority head office, and one network operation centre.

SuperNet Service funding is provided on the basis of approved connected sites and the monthly service cost. The funding amount is determined by multiplying the number of eligible connected sites by the monthly SuperNet rate.

SuperNet Service funding is paid retroactively to the service activation date if the funding application is received by March 31 of the current **school year**. Funding applications received after March 31 are not eligible for retroactive funding.

SuperNet Service funding is calculated on a monthly basis and provided for each approved site as follows:

- a) **School jurisdictions and Francophone regional authorities** \$503.50 (100%)
- b) **Accredited funded private schools** \$302.10 or \$352.45 (60% or 70% funded private schools)
- c) **Private ECS operators** \$251.75 (50%) (payment for connection after the 1st of the month will be pro-rated)

Note: SuperNet Service for First Nation schools is funded by Indian and Northern Affairs Canada.

Network head-end aggregation provision

Alberta Education will provide additional SuperNet Service funding to a **school authority** network head-end location based on the following formula: Head End SuperNet Service Funding = \$503.50 x jurisdiction student population/average number of students per public jurisdiction (based on provincial student population counts at the end of each **school year**).

Multiple stakeholder shared facility agreements

When different education stakeholders are sharing the same facility and each has their own local-area network infrastructure, they are eligible to have one stakeholder (transferring stakeholder) transfer their SuperNet Service funding allocation to the other stakeholder (receiving stakeholder). This can allow one stakeholder to obtain additional services from SuperNet and provide them to both stakeholders.

The procedures and considerations for this are as follows:

- a) The transferring stakeholder must have its own local area network in the shared site or it is not eligible to receive SuperNet Service funding.
- b) The transferring stakeholder will sign a transfer document provided by the STB that is valid for one year. The transferring stakeholder must continue to provide a new, signed document for each subsequent year.

- c) The total amount of monthly SuperNet Service Funds paid to the receiving stakeholder must not exceed the total monthly contracted value of SuperNet services provided to that stakeholder by Axia Netmedia Corporation.

Existing high-speed networking infrastructure provision

Some **school authorities** already own and operate their own fibre-optic high-speed network connections between eligible SuperNet connectable sites. In this case, they can claim SuperNet Service funding for these sites without an Axia Netmedia Corporation contract, given the following procedures and considerations:

- a) At least one site on the **school authority**-owned network infrastructure must connect to SuperNet using an Axia Netmedia Corporation contracted service.
- b) The total amount of monthly SuperNet Service funds paid to the **school authority** must not exceed their number of eligible SuperNet sites multiplied by the eligible dollar amount per site; nor can the total amount of monthly SuperNet Service funding paid to the **school authority** exceed the total monthly contracted value of SuperNet services to them by Axia Netmedia Corporation.
- c) The **school authority**-owned infrastructure used to connect the sites together must be single mode fibre equal to or better than that used by the SuperNet build (contact STB for details). Proof of the fibre used must be provided to the STB (installation invoice, purchase invoice, or third-party engineering validation).

Application Process for SuperNet Service Funding

School authorities must sign a Letter of Agreement with Axia Netmedia Corporation for all SuperNet connected sites.

School authorities must apply for SuperNet Service funding by submitting a [SuperNet Service funding application \(Form 08AE5.4\)](#) to Alberta Education's Stakeholder Technology Branch (STB) along with a copy of each Letter of Agreement, Schedule B and Attachment to Schedule B as soon as possible after the sites are connected to SuperNet services.

School authorities must provide sufficient notification to STB of any possible changes, including additions and/or deletions to the list of connected sites. Notification timelines include:

- a) One year for additions and moves; and
- b) Within one month of site closure for a site deletion.

If a school authority fails to notify STB of a disconnection, the school authority will be responsible for SuperNet costs incurred for the deleted SuperNet site.