

Information for School Superintendents

In the event of an influenza pandemic, school authorities will have an important role to play in protecting the health and safety of their students and staff. This *Pandemic Planning Guide for Alberta School Authorities* is intended to assist school authorities in developing and/or improving their plans to prepare for and respond to an influenza pandemic.

Local planning activities should address:

- (a) The protection of students and staff;
- (b) Coordination of essential school business operations based on risk management principles;
- (c) Preparation for the orderly closure of school operations (in the event this is required) and eventual school reopening; and
- (d) Potential use of school facilities by community partners during the pandemic.

Alberta Education has developed the *Guide*, designed to provide your school authority with practical tools to assist the school community in preparing for an influenza pandemic. The contents include many sample documents that may be adapted to the local needs of each school authority.

Should you wish to communicate with a staff resource person at Alberta Education who can assist you further with your pandemic readiness planning, contact:

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