
Apprenticeship Agreement Forms

Credential Pathways can provide students with the ability to achieve credentials or articulations. These pathways have been validated to align with post secondary and industry standards. For students to obtain the desired credential/articulation all specified course outcomes must be met. The student may take these courses for high school credit only, or may choose to write the external articulation exam for first period apprenticeship.

Terms of the agreement with Apprenticeship and Industry Training (AIT) require that:

- Identified CTS courses must be delivered and assessed by a journeyman to qualify a student to write the first period exam.
- Teachers responsible for the program must verify the successful completion of all required courses.
- A “Prior Learning Assessment” form must be completed and submitted by the student to Apprenticeship and Industry Training prior to writing the first period examination.
- A “Record of Completion” form must be completed at the end of the program by the supervising teacher with all applicable signatures in place for presentation to Apprenticeship and Industry Training together with an “Apprenticeship Application” form after the student finds an employer willing to hire and apprentice the individual.

CTS Credential Pathways Accreditation Agreement – Carpenter Trade

This program is intended to provide to students who successfully complete the specified CTS Credential Pathways courses, related to the Carpenter trade, certain credit toward the Alberta Apprenticeship program. Upon graduation from high school and with the support of an employer the individual may then enter into the post-secondary apprenticeship program as a first period apprentice with advanced standing.

Conditions of the agreement:

- all students must have their own set of first period apprenticeship ILM modules for study
- all CTS courses identified with a ■ in the AIT list must be delivered and assessed by a certified journeyman carpenter instructor;
- supervising teacher(s), principal and journeyman instructor(s) responsible for the program must verify the successful completion of all of the required courses;
- candidates will only be eligible for apprenticeship program accreditation and challenge appropriate examination(s) upon presentation of:
 - a completed ‘Record of Courses Completed’ form, and
 - proof of trade entrance educational requirements
- candidates who complete only the technical training may be credited with the first period of formal technical instruction and will then be eligible to challenge the first period theory examination
- candidates who successfully complete both the technical training and practical experience may be credited with the first period of formal technical instruction and will then be eligible to challenge both the first period theory and practical examinations
- students eligible for accreditation will have fees for the apprenticeship examination waived if an application is made within 3 years of completing the CTS program.

See the following page for the ‘Record of Courses Completed’ form that the student must present for apprenticeship accreditation and proof of eligibility to challenge first period examination(s).

CARPENTER TRADE
(EFFECTIVE September 2009)

Record of Courses Completed

Accredited by Apprenticeship Board/Carpenter Provincial Apprenticeship Committee,
 Alberta Advanced Education and Technology
 Toward the Carpenter Trade

AIT ACCREDITED TECHNICAL TRAINING		
Successfully Completed ✓	Course Number	Course Name
	CRA3400	Introduction to Work Site Safety ■
	CRA3405	Basic Hand, Power Tools & Safety ■
	CRA3410	Construction Materials & Processes ■
	CRA3415	Site Preparation & Floor Systems ■
	CRA3420	Foundations & Concrete Structures ■
	CRA3425	Blueprint Drawings & Sketching ■
	CRA3430	Construction Machines, Tools & Equipment ■
	CRA3435	Blueprint Interpretation ■
		Construction Trade Math (or equivalent)
		Construction Adv. Trade Math (or equivalent)

AIT ACCREDITED PRACTICAL EXPERIENCE		
Successfully Completed ✓	Course Number	Course Name
	CRA3440	CRA Practicum Course A ■
	CRA3445	CRA Practicum Course B ■
	CRA3450	CRA Practicum Course C ■
	CRA3455	CRA Practicum Course D ■

For a detailed description of the courses listed see Trades, Manufacturing & Transportation (TMT) 2009, Carpentry Apprenticeship (CRA) on the Alberta Education website at <http://education.alberta.ca/teachers/program/cts/programs-of-study.aspx>.

- Required courses must be delivered and assessed by a journeyman Carpenter.

This is to certify that the above indicated courses were successfully completed:

Student Name: _____	Number of Courses Successfully Completed: _____
Supervising Teacher: _____ (please print)	Date Issued: _____
Teacher Signature: _____	School: _____
Principal: _____ (please print)	School Telephone: _____
Principal Signature: _____	School District: _____
Journeyman Instructor: _____ (please print)	Journeyman Instructor Signature: _____
	Journeyman Certificate No.: _____

Name of AIT staff verifying information: _____ (please print)	AIT Staff Signature: _____
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