
Apprenticeship Agreement Forms

Credential Pathways can provide students with the ability to achieve credentials or articulations. These pathways have been validated to align with post secondary and industry standards. For students to obtain the desired credential/articulation all specified course outcomes must be met. The student may take these courses for high school credit only, or may choose to write the external articulation exam for first period apprenticeship.

Terms of the agreement with Apprenticeship and Industry Training (AIT) require that:

- Identified CTS courses must be delivered and assessed by a journeyman to qualify a student to write the first period exam.
- Teachers responsible for the program must verify the successful completion of all required courses.
- A “Prior Learning Assessment” form must be completed and submitted by the student to Apprenticeship and Industry Training prior to writing the first period examination.
- A “Record of Completion” form must be completed at the end of the program by the supervising teacher with all applicable signatures in place for presentation to Apprenticeship and Industry Training together with an “Apprenticeship Application” form after the student finds an employer willing to hire and apprentice the individual.

CTS Credential Pathways Accreditation Agreement – Automotive Service Technician Trade

This program is intended to provide to students who successfully complete the specified CTS Credential Pathways courses, related to the Automotive Service Technician trade, certain credit toward the Alberta Apprenticeship program. Upon graduation from high school and with the support of an employer the individual may then enter into the post-secondary apprenticeship program as a first period apprentice with advanced standing.

Conditions of the agreement:

- all students must have their own set of first period apprenticeship ILM modules for study;
- all CTS courses identified with a ■ in the AIT list must be delivered and assessed by a certified journeyman automotive service technician instructor;
- supervising teacher(s), principal and journeyman instructor(s) responsible for the program must verify the successful completion of all of the required courses;
- candidates will only be eligible for apprenticeship program accreditation and challenge appropriate examination(s) upon presentation of:
 - a completed ‘Record of Courses Completed’ form, and
 - proof of trade entrance educational requirements.
- candidates must successfully complete both the technical training and practical experience to be credited with the first period of formal technical instruction and be eligible to challenge the first period theory examination;
- students eligible for accreditation in the Automotive Service Technician pathway must apply for and challenge the first period apprenticeship examination within 3 years of completing their CTS program. After three years, students will be accepted into the apprenticeship program as normal apprentices with a requirement to attend first period technical training;
- students eligible for accreditation will have fees for the apprenticeship examination waived if an application is made within 3 years of completing the CTS program.

See the following page for the ‘Record of Courses Completed’ form that the student must present for apprenticeship accreditation and proof of eligibility to challenge first period examination(s).

AUTOMOTIVE SERVICE TECHNICIAN TRADE
(EFFECTIVE September 2009)

Record of Courses Completed

Accredited by Apprenticeship Board/AST Provincial Apprenticeship Committee,
 Alberta Advanced Education and Technology
 Toward the Automotive Service Technician Trade

AIT ACCREDITED TECHNICAL TRAINING		
Successfully Completed ✓	Course Number	Course Name
	ASA3400	Basic Tools & Materials ■
	ASA3405	Electrical Fundamentals ■
	ASA3410	Electrical Circuits & Diagnosis ■
	ASA3415	Frames, Suspension & Steering Linkages (FWS) ■
	ASA3420	Manual & Power Steering Systems ■
	ASA3425	Steering Angles, Steering Columns & Restraint Systems ■
	ASA3430	Wheel Alignment Procedures ■
	ASA3435	Braking Systems I ■
	ASA3440	Braking Systems II ■
	ASA3445	Braking Systems III ■
	ASA3450	Drivelines & Introductory Welding ■
	ASA3455	ASA Practicum Course A ■
	ASA3460	ASA Practicum Course B ■
	ASA3465	ASA Practicum Course C ■
	ASA3470	ASA Practicum Course D

For a detailed description of the courses listed see Trades, Manufacturing & Transportation (TMT) 2009, Auto Service Technician Apprenticeship (ASA) on the Alberta Education website at <http://education.alberta.ca/teachers/program/cts/programs-of-study.aspx>.

- Required courses must be delivered and assessed by a journeyman Automotive Service Technician.

This is to certify that the above indicated courses were successfully completed:

Student Name: _____	Number of Courses Successfully Completed: _____
Supervising Teacher: _____ (please print)	Date Issued: _____
Teacher Signature: _____	School: _____
Principal: _____ (please print)	School Telephone: _____
Principal Signature: _____	School District: _____
Journeyman Instructor: _____ (please print)	Journeyman Instructor Signature: _____
	Journeyman Certificate No.: _____

Name of AIT staff verifying information: _____ (please print)	AIT Staff Signature: _____
--	----------------------------