

Request for Separate Writing For Part A/B of the Humanities Diploma Examinations



ALBERTA STUDENT
NUMBER

SURNAME

LEGAL FIRST AND
MIDDLE NAMES

BIRTH DATE

Year	Month	Day
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SEX

M-Male
F-Female

TELEPHONE

(e.g., 91 Jul 20)

PERMANENT
ADDRESS

E-MAIL ADDRESS

For Learner Assessment Use Only

Approved

Denied

Signature

School: _____
(Name) (School Code) (City/Town)

I request permission to write the following examination parts at different administrations as follows: (please indicate both Part A and Part B)

Course	Examination Part	Administration (✓ check)			Year
		January	June	August	
	A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	B	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Reason for separate writing (Please be specific): _____

Note: The missing part of a diploma examination must be written within one year of the writing of the first part. If your request for separate writing is not approved, you will be required to write both parts of the examination at a future administration.

Student Declaration: All students must sign and date the following below:

I understand that the personal information collected on this form pursuant to section 32(c) of the *Freedom of Information and Protection of Privacy Act* will be used to process and administer the writing and/or rewriting of the registered diploma examination(s) and/or for making the appropriate adjustment of marks in the registered subject(s). This information will be used for the purposes stated, by Alberta Education only.

I have accurately provided information on this request form.

Signature of Student

Date

Note: A Diploma Examination Registration Form must be submitted, prior to writing the missed part of an examination.

This form must be submitted to:

Alberta Education, Special Cases and Accommodations
44 Capital Blvd.
10044 – 108 Street
Edmonton AB T5J 5E6

E-mail: special.cases@gov.ab.ca

Phone: (780) 427-0010 Fax: (780) 422-4889

To be connected toll-free within Alberta, dial 310-0000