

**AUDITED
FINANCIAL STATEMENTS
FOR THE YEAR ENDED AUGUST 31, 2009**
[School Act, Sections 147(2)(a), 148, 151(1) and 276]

Evergreen Catholic Separate Regional Division No. 2

Legal Name of School Jurisdiction

Box 4265, 200 Boundary Road, Spruce Grove, AB T7X 3B4

Mailing Address

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SCHOOL JURISDICTION MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

The financial statements of Evergreen Catholic Separate Regional Division No. 2 presented to Alberta Education have been prepared by school jurisdiction management which has responsibility for their preparation, integrity and objectivity. The financial statements, including notes, have been prepared in accordance with generally accepted accounting principles and follow format prescribed by Alberta Education.

In fulfilling its reporting responsibilities, management has maintained internal control systems and procedures designed to provide reasonable assurance that the school jurisdiction's assets are safeguarded, that transactions are executed in accordance with appropriate authorization and that accounting records may be relied upon to properly reflect the school jurisdiction's transactions. The effectiveness of the control systems is supported by the selection and training of qualified personnel, an organizational structure that provides an appropriate division of responsibility and a strong system of budgetary control.

Board of Trustees Responsibility

The ultimate responsibility for the financial statements lies with the Board of Trustees. The Board reviewed the audited financial statements with management in detail and approved the financial statements for release.

External Auditors

The Board appoints external auditors to audit the financial statements and meets with the auditors to review their findings. The external auditors were given full access to school jurisdiction records.

Declaration of Management and Board Chairman

To the best of our knowledge and belief, these financial statements reflect, in all material respects, the financial position and results of operations and cash flows for the year in accordance with generally accepted accounting principles and follow the financial reporting requirements prescribed by Alberta Education.

BOARD CHAIR

Caren Mueller

Name

"ORIGINAL SIGNED"

Signature

SUPERINTENDENT

Mel Malowany

Name

"ORIGINAL SIGNED"

Signature

SECRETARY TREASURER OR TREASURER

Marlene Fehr

Name

"ORIGINAL SIGNED"

Signature

9-Nov-09

Board-approved Release Date

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Hawkings Epp Dumont LLP

Chartered Accountants

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AUDITORS' REPORT

To the Board of Trustees
Evergreen Catholic Separate Regional Division No. 2
Spruce Grove, Alberta

We have audited the statement of financial position of the Evergreen Catholic Separate Regional Division No. 2 (the "Division") as at August 31, 2009 and the statements of revenues and expenses, cash flows, changes in net assets and capital allocations for the year then ended. These financial statements are the responsibility of the school jurisdiction's management. Our responsibility is to express an audit opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance as to whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Division as at August 31, 2009 and the results of its operations, changes in cash flows, net assets and capital allocations for the year then ended in accordance with Canadian generally accepted accounting principles.



Edmonton, Alberta
November 5, 2009

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STATEMENT OF FINANCIAL POSITION
as at August 31, 2009

(in dollars)

	2009	2008 (Note)
ASSETS		
Current assets		
Cash and temporary investments (Note 3)	\$6,022,484	\$5,207,110
Accounts receivable (net after allowances) (Note 4)	\$1,121,142	\$1,401,818
Prepaid expenses (Note 2)	\$295,103	\$298,740
Other current assets	\$0	\$0
Total current assets	\$7,438,729	\$6,907,668
School generated assets	\$404,192	\$413,933
Trust assets (Note 5)	\$145,007	\$181,145
Long term accounts receivable	\$0	\$0
Long term investments	\$0	\$0
Capital assets (Note 6)		
Land	\$1,109,249	\$1,109,249
Construction in Progress	\$0	\$0
Buildings	\$54,573,374	
Less: accumulated amortization	(\$16,592,593)	\$37,980,781
Equipment	\$5,853,758	
Less: accumulated amortization	(\$4,153,949)	\$1,699,809
Vehicles	\$108,555	
Less: accumulated amortization	(\$40,851)	\$67,704
Total capital assets	\$40,857,543	\$41,710,888
TOTAL ASSETS	\$48,845,471	\$49,213,634
LIABILITIES		
Current liabilities		
Bank indebtedness (Note 7)	\$0	\$0
Accounts payable and accrued liabilities (Note 8)	\$1,899,508	\$1,268,351
Deferred revenue (Note 9)	\$564,883	\$949,430
Deferred capital allocations (Note 11)	\$0	\$0
Current portion of long term debt	\$338,605	\$479,605
Total current liabilities	\$2,802,996	\$2,697,386
School generated liabilities	\$404,192	\$413,933
Trust liabilities (Note 5)	\$145,007	\$181,145
Employee future benefit liabilities	\$0	\$0
Long term debt (Note 10)		
Supported: Debentures and other supported debt	\$2,521,084	\$3,000,690
Less: Current portion	(\$338,605)	(\$479,605)
Unsupported: Debentures and Capital Loans	\$0	\$0
Capital Leases	\$0	\$0
Mortgages	\$0	\$0
Less: Current portion	\$0	\$0
Other long term liabilities	\$0	\$0
Unamortized capital allocations (Note 12)	\$35,643,741	\$36,159,515
Total long term liabilities	\$38,375,419	\$39,275,678
TOTAL LIABILITIES	\$41,178,415	\$41,973,064
NET ASSETS		
Unrestricted net assets	\$492,154	\$450,865
Operating Reserves	\$4,442,850	\$4,199,688
Accumulated Operating Surplus (Deficit)	\$4,935,004	\$4,650,553
Investment in capital assets	\$2,692,727	\$2,550,692
Capital Reserves	\$39,325	\$39,325
Total Capital Funds	\$2,732,052	\$2,590,017
Total net assets	\$7,667,056	\$7,240,570
TOTAL LIABILITIES AND NET ASSETS	\$48,845,471	\$49,213,634

Note: Please input "(Restated)" in 2008 column heading where comparatives are not taken from the finalized 2007-2008 Audited Financial Statements filed with Alberta Education.

STATEMENT OF REVENUES AND EXPENSES
for the Year Ended August 31, 2009
(in dollars)

	Actual 2009	Budget 2009 (Note)	Actual 2008 (Note)
REVENUES			
Government of Alberta	\$27,859,584	\$27,918,000	\$25,805,018
Federal Government and First Nations	\$48,378	\$43,000	\$53,990
Other Alberta school authorities	\$0	\$0	\$0
Out of province authorities	\$0	\$0	\$0
Alberta Municipalities-special tax levies	\$0	\$0	\$0
Instruction resource fees	\$467,765	\$223,000	\$426,198
Transportation fees	\$0	\$0	\$0
Other sales and services	\$481,976	\$298,000	\$325,520
Investment income	\$75,280	\$25,000	\$193,078
Gifts and donations	\$861	\$0	\$9,567
Rental of facilities	\$0	\$0	\$0
Net school generated funds	\$226,168	\$115,000	\$183,807
Gains on disposal of capital assets	\$0	\$0	\$5,000
Amortization of capital allocations	\$2,139,382	\$2,161,000	\$2,161,227
Other revenue	\$0	\$0	\$0
Total Revenues	\$31,299,394	\$30,783,000	\$29,163,405
EXPENSES			
Certificated salaries (Note 19)	\$16,486,420	\$16,092,000	\$15,043,315
Certificated benefits (Note 19)	\$1,896,012	\$2,299,000	\$1,785,735
Non-certificated salaries and wages (Note 19)	\$3,770,395	\$3,453,000	\$3,353,371
Non-certificated benefits (Note 19)	\$778,343	\$791,000	\$744,452
Services, contracts and supplies (Schedule)	\$4,923,384	\$5,876,000	\$4,205,499
Net school generated funds	\$226,168	\$115,000	\$183,807
Capital and debt services			
Amortization of capital assets			
Supported	\$2,139,382	\$2,161,000	\$2,161,227
Unsupported	\$392,197	\$370,000	\$303,619
Total Amortization of capital assets	\$2,531,579	\$2,531,000	\$2,464,846
Interest on capital debt			
Supported	\$260,607	\$293,000	\$317,250
Unsupported	\$0	\$0	\$0
Total Interest on capital debt	\$260,607	\$293,000	\$317,250
Other interest and charges	\$0	\$0	\$0
Losses on disposal of capital assets	\$0	\$0	\$0
Other expense	\$0	\$0	\$0
Total Expenses	\$30,872,908	\$31,450,000	\$28,098,275
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE EXTRAORDINARY ITEM			
	\$426,486	(\$667,000)	\$1,065,130
Extraordinary Item	\$0	\$0	\$0
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	\$426,486	(\$667,000)	\$1,065,130

Note: Please input "(Restated)" where Actual 2008 comparatives are not as presented in the finalized 2007-2008 Audited Financial Statements filed with Alberta Education. Budget 2009 comparatives presented are final budget amounts formally approved by the Board.

STATEMENT OF CASH FLOWS
for the Year Ended August 31, 2009

(in dollars)

	2009	2008 (Note)
CASH FLOWS FROM:		
A. OPERATIONS		
Excess (deficiency) of revenues over expenses	\$426,486	\$1,065,130
Add (Deduct) items not affecting cash:		
Amortization of capital allocations revenue	(\$2,139,382)	(\$2,161,227)
Total amortization expense	\$2,531,579	\$2,464,846
Gains on disposal of capital assets	\$0	(\$5,000)
Losses on disposal of capital assets	\$0	\$0
Changes in:		
Accounts receivable	\$280,676	\$181,023
Prepays and other current assets	\$3,637	(\$124,149)
Long term accounts receivable	\$0	\$0
Long term investments	\$0	\$0
Accounts payable and accrued liabilities	\$631,157	(\$439,447)
Deferred revenue	(\$384,547)	\$540,504
Employee future benefit liabilities	\$0	\$0
Other (describe)	\$0	\$0
Total cash flows from Operations	\$1,349,606	\$1,521,680
B. INVESTING ACTIVITIES		
Purchases of capital assets		
Land	\$0	\$0
Buildings	(\$1,182,913)	(\$360,183)
Equipment	(\$459,092)	(\$668,245)
Vehicles	(\$36,229)	(\$21,208)
Net proceeds from disposal of capital assets	\$0	\$5,000
Other (describe)	\$0	\$0
Total cash flows from Investing activities	(\$1,678,234)	(\$1,044,636)
C. FINANCING ACTIVITIES		
Capital allocations	\$1,144,002	\$406,523
Issue of long term debt	\$0	\$0
Repayment of long term debt	(\$479,606)	(\$572,572)
Add back: supported portion	\$479,606	\$572,572
Other (describe)	\$0	\$0
Total cash flows from financing activities	\$1,144,002	\$406,523
Net cash flows from during the year	\$815,374	\$883,567
Cash and temporary investments, net of bank indebtedness, at Aug. 31/08	\$5,207,110	\$4,323,543
Cash and temporary investments, net of bank indebtedness, at Aug. 31/09	\$6,022,484	\$5,207,110

Note: Please input "(Restated)" where Actual 2008 comparatives are not as presented in the finalized 2007-2008 Audited Financial Statement filed with Alberta Education.

**STATEMENT OF CHANGES IN NET ASSETS
for the Year Ended August 31, 2009**

School Jurisdiction Code: 0048

(in dollars)

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)
	TOTAL NET ASSETS	INVESTMENT IN CAPITAL ASSETS	UNRESTRICTED NET ASSETS	TOTAL OPERATING RESERVES	TOTAL CAPITAL RESERVES	School & Instruction Related		Operations & Maintenance		Board & System Admin.		Transportation		External Services	
	Cols. 2+3+4+5			Cols. 6+8+10+12+14	Cols. 7+9+11+13+15	Operating Reserves	Capital Reserves	Operating Reserves	Capital Reserves	Operating Reserves	Capital Reserves	Operating Reserves	Capital Reserves	Operating Reserves	Capital Reserves
Balance at August 31, 2008	\$7,240,570	\$2,550,692	\$450,865	\$4,199,688	\$39,325	\$2,498,211	\$0	\$752,213	\$39,325	\$0	\$0	\$0	\$0	\$0	\$0
Prior period adjustments (describe)															
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Adjusted Balance, Aug. 31, 2008	\$7,240,570	\$2,550,692	\$450,865	\$4,199,688	\$39,325	\$2,498,211	\$0	\$752,213	\$39,325	\$0	\$0	\$0	\$0	\$0	\$0
Excess (deficiency) of revenue over expenses	\$426,486		\$426,486												
Board funded capital additions		\$594,232	(\$180,298)	(\$353,934)	\$0	(\$327,204)	\$0	\$0	(\$26,730)	\$0	\$0	\$0	\$0	\$0	\$0
Disposal of unsupported capital assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Disposal of supported capital assets (board funded portion)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Direct credits to net assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Amortization of capital assets		(\$2,531,579)	\$2,531,579												
Amortization of capital allocations		\$2,139,382	(\$2,139,382)												
Debt principal repayments (unsupported)		\$0	\$0												
Net transfers to operating reserves			(\$795,518)	\$795,518		\$520,518		\$175,000		\$100,000		\$0		\$0	
Net transfers from operating reserves			\$198,422	(\$198,422)		(\$198,422)		\$0		\$0		\$0		\$0	
Net transfers to capital reserves			\$0		\$0					\$0				\$0	
Net transfers from capital reserves			\$0		\$0					\$0				\$0	
Assumption/transfer of other operations' net assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Balance at August 31, 2009	\$7,667,056	\$2,692,727	\$492,154	\$4,442,850	\$39,325	\$2,493,103	\$0	\$927,213	\$39,325	\$1,022,534	\$0	\$0	\$0	\$0	\$0

STATEMENT OF CAPITAL ALLOCATIONS
(EXTERNALLY RESTRICTED CAPITAL CONTRIBUTIONS ONLY)
for the Year Ended August 31, 2009
(in dollars)

	Deferred Capital Allocations	Unamortized Capital Allocations
Balance at August 31, 2008	\$0	\$36,159,515
Prior period adjustments	\$0	\$0
Adjusted balance, August 31, 2008	\$0	\$36,159,515
Add:		
Restricted capital allocations from: Alberta Education including school and modular projects	\$1,143,991	
Other Government of Alberta	\$0	
Federal Government and First Nations	\$0	
Other sources	\$0	
Interest earned on provincial government capital allocations	\$11	
Other capital grants and donations	\$0	
Net proceeds on disposal of supported capital assets	\$0	
Insurance proceeds (and related interest)	\$0	
Donated capital assets (amortizable, @ fair market value)		\$0
Transferred in capital assets (amortizable, @ net book value)		
Current Year Debenture Principal Repayment		\$479,606
Expended capital allocations - current year	(\$1,144,002)	\$1,144,002
Deduct:		
Net book value of supported capital assets dispositions, write-offs, or transfer; Other	\$0	\$0
Capital allocations amortized to revenue		\$2,139,382
Balance at August 31, 2009	\$0	\$35,643,741

* Infrastructure Maintenance Renewal/Infrastructure Maintenance Program allocations are excluded from this Statement, since those contributions are not externally restricted to capital.

EVERGREEN CATHOLIC SEPARATE REGIONAL DIVISION NO. 2

NOTES TO FINANCIAL STATEMENTS

AUGUST 31, 2009

1. AUTHORITY AND PURPOSE

Evergreen Catholic Separate Regional Division No. 2 (the "Division") delivers education programs under the authority of the *School Act*, Revised Statutes of Alberta 2000, Chapter S-3.

The Division receives instruction and support allocations under Regulation 77/2003. The regulation allows for the setting of conditions and use of grant monies. The Division is limited on certain funding allocations and administration expenses.

2. SIGNIFICANT ACCOUNTING POLICIES

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions regarding significant items such as amounts relating to amortization, impairment assessments of property and equipment, and allowances for uncollectible receivables that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates. The financial statements have, in management's opinion, been properly prepared within reasonable limits of materiality and within the framework of the accounting policies summarized below.

(a) Revenue Recognition

Revenue is recognized as follows:

Instruction and support allocations are recognized in the year to which they relate.

Fees for services related to courses and programs are recognized as revenue when such courses and programs are delivered.

Unrestricted contributions are recognized as revenue when received and receivable. Contributions in-kind are recorded at fair market value when reasonably determinable.

Externally restricted contributions are deferred and recognized as revenue in the period in which the restriction is complied with.

(b) Capital Assets

Capital assets are recorded at cost, and are amortized over their estimated useful lives on a straight-line basis, at the following annual rates:

Buildings	25 and 40 years
Equipment	5 years
Vehicles	5 years

Capital assets with costs in excess of \$5,000 are capitalized. Capital allocations received for asset additions are amortized into revenue over the same period as the amortization expense (see Note 11).

Capital assets are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount of an asset may not be recoverable.

Recoverability of assets to be held and used is measured by a comparison of the carrying amount of an asset to estimated undiscounted future cash flows expected to be generated by the asset. If the carrying amount of an asset exceeds its estimated future cash flows, an impairment charge is recognized by the amount by which the carrying amount of the asset exceeds the fair value of the asset.

EVERGREEN CATHOLIC SEPARATE REGIONAL DIVISION NO. 2

NOTES TO FINANCIAL STATEMENTS (CONT'D)

AUGUST 31, 2009

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

(c) School Generated Funds

These are funds which come under the control and responsibility of a school principal for school activities. They are usually collected, retained, and expended at the school level (e.g. yearbook sales, graduation fees, field trip fees, etc.).

(d) Vacation Pay

Vacation pay is accrued in the period in which the benefit is earned by the employee.

(e) Pensions

Pension costs included in these statements comprise the cost of employer contributions for current service of employees during the year.

The current service and past service costs of the Alberta Teacher Retirement Fund are met by contributions by active members and the Government of Alberta. Under the terms of the *Teachers' Pension Plan Act*, the Division does not make pension contributions for certificated staff.

The Division participates in the multi-employer pension plan, the Local Authorities Pension Plan and does not report any unfunded liabilities. The expense for this pension plan is equivalent to the annual contributions of \$162,350 (2008 - \$111,384) for the year ended August 31, 2009. At December 31, 2008, the Local Authorities Pension Plan reported an actuarial deficiency of \$4,413,971,000 (2007 - deficiency of \$1,183,334,000).

(f) Prepaid Expenses

Certain expenses incurred and paid for before the close of the fiscal year are for school supplies which will be consumed subsequent to the year-end, and are accordingly recorded as prepaid expenses. Certain insurance expenses also fall into this category.

(g) Contributed Services

Volunteers contribute a considerable number of hours per year to various schools to ensure that certain programs are delivered, such as kindergarten, lunch services and the raising of school generated funds. Because of the difficulty of compiling these hours and the fact that these services are not otherwise purchased, contributed services are not recognized in the financial statements.

(h) Financial Instruments

The Division's financial instruments consist of cash, accounts receivable, accounts payable and accrued liabilities, and long-term debt. It is management's opinion that the Division is not exposed to significant interest, currency or credit risks arising from these financial instruments. Unless otherwise noted, the fair values of these financial instruments approximate their carrying values. The Division has invested surplus funds in accordance with Section 60 of the *School Act* and Section 5 of the *Trustees Act*.

(i) Operating and Capital Reserves

Reserves are established at the discretion of the Board of Trustees of the Division to set aside funds for future operating and capital purposes. These reserves are appropriations of unrestricted net assets.

EVERGREEN CATHOLIC SEPARATE REGIONAL DIVISION NO. 2

NOTES TO FINANCIAL STATEMENTS (CONT'D)

AUGUST 31, 2009

3. CASH AND TEMPORARY INVESTMENTS

	<u>2009</u>	<u>2008</u>
Operating account	\$ 6,018,061	\$ 5,202,953
Petty cash	3,450	3,200
Capital account	<u>973</u>	<u>957</u>
	<u>\$ 6,022,484</u>	<u>\$ 5,207,110</u>

4. ACCOUNTS RECEIVABLE

	<u>2009</u>	<u>2008</u>
Alberta municipalities	\$ 641,861	\$ 545,787
Alberta Finance	133,087	160,367
Other	141,968	180,383
Federal government	126,418	264,467
Alberta Education	73,008	246,014
Other Province of Alberta	<u>4,800</u>	<u>4,800</u>
	<u>\$ 1,121,142</u>	<u>\$ 1,401,818</u>

5. TRUST ASSETS AND LIABILITIES

These balances represent cash that is held in trust by the Division for the following:

	<u>2009</u>	<u>2008</u>
Parkland Evergreen Area Student Health Program (Banker Board)	\$ 116,742	\$ 145,087
Alberta School Boards Association Zone 2/3	<u>28,265</u>	<u>36,058</u>
	<u>\$ 145,007</u>	<u>\$ 181,145</u>

EVERGREEN CATHOLIC SEPARATE REGIONAL DIVISION NO. 2

NOTES TO FINANCIAL STATEMENTS (CONT'D)

AUGUST 31, 2009

6. CAPITAL ASSETS

	Cost Beginning of <u>Year</u>	<u>Additions</u>	<u>Disposals</u>	Cost End of <u>Year</u>
Land	\$ 1,109,249	\$ -	\$ -	\$ 1,109,249
Buildings	53,390,461	1,182,913	-	54,573,374
Equipment	5,394,666	459,092	-	5,853,758
Vehicles	<u>72,326</u>	<u>36,229</u>	<u>-</u>	<u>108,555</u>
	<u>\$ 59,966,702</u>	<u>\$ 1,678,234</u>	<u>\$ -</u>	<u>\$ 61,644,936</u>
	Accumulated Amortization Beginning of <u>Year</u>	<u>Additions</u>	<u>Disposals</u>	Accumulated Amortization End of <u>Year</u>
Buildings	\$ 14,645,401	\$ 1,947,192	\$ -	\$ 16,592,593
Equipment	3,583,805	570,144	-	4,153,949
Vehicles	<u>26,608</u>	<u>14,243</u>	<u>-</u>	<u>40,851</u>
	<u>\$ 18,255,814</u>	<u>\$ 2,531,579</u>	<u>\$ -</u>	<u>\$ 20,787,393</u>
Net book value	<u>\$ 41,710,888</u>			<u>\$ 40,857,543</u>

7. OPERATING LINE OF CREDIT

The Division has negotiated a line of credit in the amount of \$500,000 that bears interest at the bank prime rate plus 0.25%. The line of credit is secured by a borrowing bylaw and a security agreement.

8. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

	<u>2009</u>	<u>2008</u>
Other trade payables and accrued liabilities	\$ 1,073,642	\$ 502,045
Alberta Education	679,443	585,389
Alberta Finance	133,087	160,848
Other Alberta school jurisdictions	13,037	18,879
Alberta municipalities	1,653	911
Federal government	<u>(1,354)</u>	<u>279</u>
	<u>\$ 1,899,508</u>	<u>\$ 1,268,351</u>

EVERGREEN CATHOLIC SEPARATE REGIONAL DIVISION NO. 2

NOTES TO FINANCIAL STATEMENTS (CONT'D)

AUGUST 31, 2009

9. DEFERRED REVENUE

	<u>Opening</u>	<u>Receipts</u>	<u>Expended</u>	<u>Closing</u>
Alberta Education Restricted Operating Funding				
Infrastructure Maintenance \$	514,118	\$ 512,764	\$ (800,346)	\$ 226,536
CTS Evergreen	-	99,159	(27,758)	71,401
Innovative Classrooms				
Technology	-	116,772	(18,529)	98,243
Other Alberta Education	226,647	-	(226,647)	-
Small Class Size initiative	69,800	-	(69,800)	-
Other	-	124,278	-	124,278
Instruction material fees	59,960	44,425	(59,960)	44,425
Skills Canada grant	<u>78,905</u>	<u>-</u>	<u>(78,905)</u>	<u>-</u>
	<u>\$ 949,430</u>	<u>\$ 897,398</u>	<u>\$ (1,281,945)</u>	<u>\$ 564,883</u>

10. LONG-TERM DEBT

The debentures are held with Alberta Capital Finance Authority, bear interest at rates ranging from 7.625% to 11.75% and are fully supported by Alberta Finance.

Debenture payments due over the next five years and beyond are as follows:

2010	\$ 338,606
2011	300,846
2012	300,846
2013	300,846
2014	294,096
2015 to maturity	<u>985,844</u>
	<u>\$ 2,521,084</u>

11. DEFERRED CAPITAL ALLOCATIONS

Deferred capital allocations represent externally restricted supported capital funds provided for a specific capital purpose received or are receivable by the Division but the related expenditure has not yet been made at year-end. When expended, these deferred capital allocations are transferred to unamortized capital allocations.

12. UNAMORTIZED CAPITAL ALLOCATIONS

Unamortized capital allocations represent externally restricted supported capital funds that have been spent, but have to be amortized over the useful life of the applicable capital asset to which the restricted capital allocations apply. Unamortized capital allocations are increased by transfers of previously deferred capital allocations which are now spent, as well as fully-supported debenture principle repayments.

EVERGREEN CATHOLIC SEPARATE REGIONAL DIVISION NO. 2

NOTES TO FINANCIAL STATEMENTS (CONT'D)

AUGUST 31, 2009

13. COMMITMENTS

(a) Office Lease

The Division is committed to an office lease agreement with the Catholic Archdiocese of Edmonton which expires June 30, 2012. Annual lease payments of \$22,000 are required during the term of the lease.

(b) Electricity Contract

The Division has entered into an agreement with Enmax Energy for the provision of electricity services until December 31, 2010. Under the terms of the agreement the Division pays 5.4 cents per kilowatt for electricity delivered to each Division site that is equal to, or below, the maximum quantity allowed under the terms of the agreement.

14. CONTINGENCIES

The Division is a member of a reciprocal insurance exchange called ASBIE. A portion of the premiums paid each year represent equity contributions to the insurance fund. These payments have been recorded as expenditures in the financial statements as the value of equity is subject to liability claims and is not an asset which the Division can liquidate.

15. ADDITIONAL CASH FLOW INFORMATION

The Division's cash payments for interest on long-term debt during 2009 were \$287,887 (2008 - \$349,037).

The Division received cash interest payments of \$91,326 during 2009 (2008 - \$197,449).

16. RELATED PARTY TRANSACTIONS

The Division is controlled by the Government of Alberta. During the year the Division had the following transactions with the Government of Alberta.

	<u>Assets</u>	<u>Liabilities</u>	<u>Revenues</u>	<u>Expenses</u>
Government of Alberta				
Education	\$ 714,868	\$ 679,443	\$ 27,859,584	\$ -
Finance	<u>133,087</u>	<u>133,087</u>	<u>260,607</u>	<u>260,607</u>
Total 2008-09	<u>\$ 847,955</u>	<u>\$ 812,530</u>	<u>\$ 28,120,191</u>	<u>\$ 260,607</u>
Total 2007-08	<u>\$ 956,968</u>	<u>\$ 726,674</u>	<u>\$ 25,805,018</u>	<u>\$ 317,251</u>

The transactions are recorded at their exchange amounts as agreed to by the related parties.

17. ECONOMIC DEPENDENCE

The Division's primary source of revenue is received from the Alberta Government. The Division's ability to continue viable operations is dependent on this funding.

18. BUDGET FIGURES

The budget was prepared by the Division and approved by the Board of Trustees on June 16, 2008. It is presented for information purposes only.

EVERGREEN CATHOLIC SEPARATE REGIONAL DIVISION NO. 2

NOTES TO FINANCIAL STATEMENTS (CONT'D)

AUGUST 31, 2009

19. REMUNERATION AND MONETARY INCENTIVES

Disclosure of remuneration and benefits as required by paragraph 148(1) of the *School Act* is as follows:

	<u>Number</u>	<u>Salaries and Wages</u>	<u>Benefits</u>	<u>ERIPs Other</u>	<u>Expenses</u>
Mueller (Chair)	1.0	\$ 18,049	\$ 489	\$ -	\$ 7,593
MacKay (Vice-Chair)	1.0	13,619	341	-	6,190
Bernakevitch	1.0	15,596	306	-	10,018
MacLellan	1.0	11,961	-	-	5,032
Walshe	1.0	10,983	253	-	4,536
McBride	1.0	10,834	248	-	6,496
Yaceyko	1.0	10,241	228	-	2,693
Vasseur	<u>1.0</u>	<u>9,795</u>	<u>213</u>	<u>-</u>	<u>4,502</u>
	8.0	101,078	2,078	-	47,060
Superintendent	1.0	146,177	10,961	-	4,409
Secretary -Treasurer	1.0	120,179	22,663	-	8,192
Salaries - Certificated	201.6	16,340,243	1,885,051	-	-
Salaries - Uncertified	<u>108.0</u>	<u>3,549,138</u>	<u>753,602</u>	<u>-</u>	<u>-</u>
	<u>319.6</u>	<u>\$ 20,256,815</u>	<u>\$ 2,674,355</u>	<u>\$ -</u>	<u>\$ 59,661</u>

EVERGREEN CATHOLIC SEPARATE REGIONAL DIVISION NO. 2
SCHEDULE OF SERVICES, CONTRACTS, AND SUPPLIES EXPENSES
FOR THE YEAR ENDED AUGUST 31, 2009

	<u>2009</u> (Budget) (Note 18)	<u>2009</u> (Actual)	<u>2008</u> (Actual)
Maintenance and repairs	\$ 1,265,586	\$ 928,519	\$ 580,863
Contracted and professional services	884,837	818,742	832,774
Utilities	818,950	679,644	666,909
Supplies and materials	729,763	639,927	532,561
Furniture and equipment	562,194	373,624	354,586
Textbooks	357,204	259,238	203,929
Professional development	218,351	193,307	153,179
Memberships and fees	113,350	184,292	138,963
Rentals	175,500	160,164	122,676
Student transportation	131,400	132,258	106,071
Insurance	97,000	94,616	91,571
Library and media materials	87,065	92,725	73,443
Software support	49,700	63,258	77,370
Telephone services	72,500	61,287	59,476
Staff/community relations	56,900	55,482	42,512
Other schools - tuition	100,000	48,748	41,939
Travel and subsistence	64,400	43,406	42,274
Advertising	20,000	27,233	25,641
Postage fees	24,650	21,609	19,045
Printing and binding services	22,650	18,906	13,827
Correspondence courses	8,500	13,723	11,145
Vehicle operating costs	12,000	9,077	11,527
Bank charges	<u>3,500</u>	<u>3,599</u>	<u>3,218</u>
	<u>\$ 5,876,000</u>	<u>\$ 4,923,384</u>	<u>\$ 4,205,499</u>

UNAUDITED SCHEDULES
TO THE
FINANCIAL STATEMENTS
FOR THE YEAR ENDED AUGUST 31, 2009
[School Act, Section 276]

Evergreen Catholic Separate Regional Division No. 2

Legal Name of School Jurisdiction

Box 4265, 200 Boundary Road, Spruce Grove, AB T7X 3B4

Mailing Address

(780) 962-5627 phone, (780) 962-4664 fax

Telephone and Fax Numbers

Declaration of Secretary-Treasurer / Chief Financial Officer

To the best of my knowledge and belief, these unaudited schedules have been prepared following Alberta Education's reporting requirements for Alberta school jurisdictions. These schedules were submitted to the board for information purposes.

SECRETARY TREASURER OR TREASURER

Marlene Fehr
Name

"ORIGINAL SIGNED"
Signature

9-Nov-09

Dated

c.c. ALBERTA EDUCATION, Financial Reporting & Accountability Branch,
8th Floor Commerce Place, 10155-102 Street, Edmonton AB T5J 4L5
EMAIL: Cindy.Wang@gov.ab.ca
PHONE: (780) 644-5672 FAX: (780) 422-6996

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SCHEDULE A

School Jurisdiction Code: 0048

ALLOCATION OF REVENUES AND EXPENSES TO PROGRAMS - 2008-2009

REVENUES	ECS Instruction	Grades 1-12 Instruction	Operations and Maintenance of Schools & Maintenance Shops	Transportation	Board & System Administration	External Services	TOTAL
(1) Alberta Education	\$929,314	\$22,775,704	\$3,832,139	\$322,427	\$0	\$0	\$27,859,584
(2) Other - Government of Alberta	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(3) Federal Government and First Nations	\$0	\$40,154	\$5,321	\$0	\$2,903	\$0	\$48,378
(4) Other Alberta school authorities	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(5) Out of province authorities	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(6) Alberta Municipalities-special tax levies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(7) Instruction resource fees	\$21,021	\$446,744					\$467,765
(8) Transportation fees-ECS				\$0			\$0
(9) Transportation fees-Grades 1-12				\$0			\$0
(10) Other sales and services	\$0	\$175,819	\$23,470	\$0	\$53,250	\$229,437	\$481,976
(11) Investment income	\$0	\$62,494	\$8,282	\$0	\$4,504	\$0	\$75,280
(12) Gifts and donations	\$0	\$861	\$0	\$0	\$0	\$0	\$861
(13) Rental of facilities	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(14) Net school generated funds	\$18,093	\$208,075	\$0		\$0	\$0	\$226,168
(15) Gains on disposal of capital assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(16) Amortization of capital allocations	\$0	\$218,159	\$1,921,223	\$0	\$0	\$0	\$2,139,382
(17) Other revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(18) TOTAL REVENUES	\$968,428	\$23,928,010	\$5,790,435	\$322,427	\$60,657	\$229,437	\$31,299,394
EXPENSES							
(19) Certificated salaries	\$783,521	\$15,282,464			\$209,373	\$211,062	\$16,486,420
(20) Certificated benefits	\$92,334	\$1,763,135			\$23,443	\$17,100	\$1,896,012
(21) Non-certificated salaries and wages	\$169,171	\$2,015,999	\$1,116,287	\$0	\$467,683	\$1,255	\$3,770,395
(22) Non-certificated benefits	\$35,386	\$439,574	\$224,170	\$0	\$79,193	\$20	\$778,343
(23) SUB - TOTAL	\$1,080,412	\$19,501,172	\$1,340,457	\$0	\$779,692	\$229,437	\$22,931,170
(24) Services, contracts and supplies	\$30,725	\$2,048,804	\$2,062,837	\$339,222	\$441,796	\$0	\$4,923,384
(25) Net school generated funds	\$18,093	\$208,075					\$226,168
(26) Amortization of capital assets	\$44,026	\$506,306	\$1,950,683	\$0	\$30,564	\$0	\$2,531,579
(27) Interest and charges	\$0	\$0	\$260,607	\$0	\$0	\$0	\$260,607
(28) Losses on disposal of capital assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(29) Other expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(30) TOTAL EXPENSES	\$1,173,256	\$22,264,357	\$5,614,584	\$339,222	\$1,252,052	\$229,437	\$30,872,908
(31) OVER EXPENSES BEFORE EXTRAORDINARY ITEM	(\$204,828)	\$1,663,653	\$175,851	(\$16,795)	(\$1,191,395)	\$0	\$426,486

**SCHEDULE B
SCHOOL GENERATED FUNDS (SGF) - 2008-2009**

Unexpended SGF - Opening Balance August 31, 2008 (Note 1)			\$413,933
Sources of School Generated Funds:	Gross SGF	Related Expenses	Net SGF
Fundraising activities	\$757,308	\$619,937	\$137,371
Student fees (Non-Instructional) (Note 1)	\$288,416	\$240,483	\$47,933
Donations and grants to schools	\$31,123	\$0	\$31,123
Other (describe):	\$0	\$0	\$0
Net Additions to SGF	\$1,076,847	\$860,420	\$216,427
Net SGF Available			\$630,360
Uses of Net School Generated Funds:			
Extra-curricular activities			\$210,012
Field Trips			\$16,156
Other (describe):			\$0
Total Uses of Net SGF (Note 2)			\$226,168
Unexpended SGF - Closing Balance August 31, 2009 (Note 3)			\$404,192

School Generated Funds (SGF) are funds raised in the community for student activities that come under the control and responsibility of school management. These funds are usually collected and retained at the school for expenditures paid at the school.

Notes:

- 1 Excludes fees collected pursuant to Section 60(2)(j) of the School Act (fees related to instructional supplies or materials - essentially textbooks, resource materials in lieu of textbooks, media, software, and materials for classrooms). Fees charged for
- 2 Total uses of net SGF is reported as revenue and expense in the Statement of Revenues & Expenses of the Financial Statements.
- 3 Unexpended SGF is reported as SGF assets and SGF liabilities in the Statement of Financial Position.

**SCHEDULE C
Operations and Maintenance of Schools & Maintenance Shops Program Expense Details - 2008-2009**

EXPENSES	Custodial	Maintenance	Utilities and Telecommunications	Expensed IMR and Modular Unit Relocations	Facility Planning & Operations Administration	Unsupported Amortization & Other Expenses	SUB-TOTAL Operations & Maintenance	Supported Capital & Debt Services	TOTAL Operations and Maintenance
Uncertificated salaries and wages	\$0	\$0	\$0	\$0	\$0		\$0		\$0
Uncertificated benefits	\$0	\$0	\$0	\$0	\$0		\$0		\$0
Sub-total Remuneration	\$0	\$0	\$0	\$0	\$0		\$0		\$0
Supplies and services	\$0	\$0	\$0	\$0	\$0		\$0		\$0
Electricity			\$0	\$0			\$0		\$0
Natural Gas/Heating Fuel			\$0	\$0			\$0		\$0
Sewer and Water			\$0	\$0			\$0		\$0
Telecommunications			\$0	\$0			\$0		\$0
Insurance					\$0		\$0		\$0
Amortization of capital assets									
Supported								\$0	\$0
Unsupported							\$0	\$0	\$0
Total Amortization							\$0	\$0	\$0
Interest on capital debt									
Supported								\$0	\$0
Unsupported									
Other interest charges							\$0		\$0
Losses on disposal of capital assets							\$0		\$0
TOTAL EXPENSES	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
SQUARE METRES									
School Buildings									0.0
Non School Buildings									0.0

Note:

Custodial: All expenses related to activities undertaken to keep the school environment and maintenance shops clean and safe.

Maintenance: All expenses associated with the repair, replacement, enhancement and minor construction of buildings, grounds and equipment components. This includes regular and preventative maintenance undertaken to ensure components reach or exceed their life cycle and the repair of broken components. Maintenance expenses exclude operational costs related to expensed IMR & Modular Unit relocations, as they are reported on separately.

Utilities & Telecommunications: All expenses related to electricity, natural gas and other heating fuels, sewer and water and all forms of telecommunications.

Expensed IMR & Modular Unit Relocations: All operational expenses associated with non-capitalized Infrastructure Maintenance Renewal projects (AKA IMP and BQRP) and modular unit (portable) relocations.

Facility Planning & Operations Administration: All expenses related to the administration of operations and maintenance including (but not limited to) contract administration, clerical functions, negotiations, supervision of employees & contractors, school facility planning & project administration, administration of joint-use agreements, and all expenses related to ensuring compliance with health and safety standards, codes and government regulations.

Supported Capital & Debt Services: All expenses related to supported capital assets amortization and interest on supported capital debt.