

**ALLOCATION DESCRIPTION**

This funding, which is in addition to Base Instruction funding, is provided to address the costs associated with transitioning to lower enrollments at the jurisdiction and/or school level. This is an allocation method only; **school jurisdictions** have the flexibility to use these funds to best meet their local needs.

**ALLOCATION FORMULA**

Enrollment Decline Allocation is the sum of the result of a) and b) below:

- a) The following formula is used to determine the allocation for the **school jurisdiction**.

$$\text{School Jurisdiction Level Allocation} = \left\{ \begin{array}{l} \% \text{Enrollment Decline from the prior year to the current yr} \\ - 1.5\% \end{array} \right\} \times \left\{ \begin{array}{l} \# \text{of FTE funded children from the prior year} \\ + \# \text{of funded students from the prior year} \end{array} \right\} \times \text{Enrollment Decline Rate}$$

AND,

- b) The following formula is used to determine the allocation for each **school**. The sum of the result for each eligible **school** equals the total **School Level Allocation** for the jurisdiction.

$$\text{School Level Allocation} = \left\{ \begin{array}{l} \% \text{Enrollment Decline from the prior year to the current year} \\ - 4\% \end{array} \right\} \times \left\{ \begin{array}{l} \# \text{of FTE funded children from the prior year} \\ + \# \text{of funded students from the prior year} \end{array} \right\} \times \text{Enrollment Decline Rate}$$

**ALLOCATION CRITERIA**

1. Enrollment decline funding is based on the percentage decrease in funded enrollment (in excess of the threshold level) from the prior school year and is determined by using the number of FTE **funded children** counted at 0.5 full-time equivalent and the number of **funded students**.
2. **School jurisdictions** experiencing enrollment decline from year-to-year at the jurisdiction level of greater than 1.5% are eligible for **school jurisdiction** level funding.

3. **School jurisdictions** with individual **schools** experiencing natural enrollment decline from year-to-year of greater than 4% are eligible for funding. These enrollment decreases will be evaluated annually for eligibility on a **school by school** basis by the Director of School Finance. For determining enrollment decline in Hutterite Colony schools the sum of the enrollments in all Hutterite Colony schools located in a **school jurisdiction** will be treated as one **school** enrollment (e.g. if there are 10 Hutterite Colony schools in a **school jurisdiction** these 10 **schools** will be considered one **school**).
4. Enrollment decline funding will not be provided for enrollment decreases resulting from a new **school** facility beginning operation or from program expansion relocations being implemented within the **school jurisdiction**, which has caused a decline in a particular **school**.
5. Enrollment decline funding is not provided for in-year enrollment decreases.
6. Enrollment decline funding is not provided in **school** closure situations.
7. Enrollment decline funding is one-time in nature since these enrollment decreases are determined on a year-to-year basis and involve the current year and the immediate preceding year enrollments. Enrollment decline attributable to a program being moved from one **school** to another does not qualify. School Finance may review enrollment decline reported by **school jurisdictions** for reasonableness.
8. Students enrolled in Home education, and **online programs**, are not counted for **school jurisdiction** enrollment decline funding under this section.
9. **Charter schools** will be treated as **school jurisdictions** and will qualify for Enrollment Decline funding only at the jurisdiction level.
10. For determining enrollment decline in **schools** that share a physical address with another **school(s)**, the sum of the enrollments of all **schools** that share that address will be treated as one **school** enrollment.
11. Students enrolled in Home education, **Outreach programs**, and **online programs** are not counted for **school** enrollment decline funding under this section.

## DOCUMENTATION AND REPORTING REQUIREMENTS

1. Student registration information for **funded children** and **funded students** as of the **count date** of the current school year and the immediate preceding school year submitted to Client Relationship Services by the **submission date** (October 3).
2. **School jurisdictions** are not required to apply for funding under this section. School Finance will determine the funding allocation for **school jurisdictions**.