

ALLOCATION DESCRIPTION

This funding, which is in addition to Base Instruction funding, is provided to address the higher costs associated with operating **outreach programs**. This is an allocation method only; **school jurisdictions** have the flexibility to use these funds to best meet their local needs.

ALLOCATION FORMULA

$$\begin{array}{rcccl} \text{Outreach} & & & & \\ \text{Funding} & = & \text{Number of} & & \text{Outreach} \\ & & \text{Outreach programs} & \times & \text{Funding rate} \\ & & \text{in the } \mathbf{school} & & \\ & & \mathbf{jurisdiction} & & \end{array}$$

ALLOCATION CRITERIA

1. Outreach Funding is subject to Alberta Education's approval of the outreach program.

DOCUMENTATION AND REPORTING REQUIREMENTS

1. Applications for approval to begin new **outreach programs** in the following school year must be submitted by March 31 of the prior year to your Zone Services Branch Director using Form 07AE1.3. Alberta Education may not approve all applications.
2. Where an **outreach program** ceases to operate, the **board** must immediately notify the respective Zone Services Branch Director. Where the **outreach program** is operating as a **school** and the **school** is closing, the **board** must notify the **Minister** of the **school** closure as per the *Closure of School Regulation* AR 238/1997, as amended.

ADDITIONAL INFORMATION

New

1. Students taking courses in an **outreach program** are funded under Section 1.2 Base Instruction of this Manual.
2. Students in an **outreach program** may also complete courses in other programs or **schools**.
3. The *Outreach Programs Handbook* provides assistance in developing an outreach application.

REFERENCES

Outreach Program Policy 1.1.4

Guide to Education: ECS to Grade 12

Alberta Education Programs of Study

Outreach Programs Handbook