

# January 2008 Diploma Examination Registration and/or Rewrite Fee Form



ALBERTA STUDENT NUMBER

SURNAME

LEGAL FIRST AND MIDDLE NAMES

BIRTH DATE  Year  Month  Day  SEX  M-Male F-Female TELEPHONE

(e.g., 90 Jul 20)

PERMANENT ADDRESS  Apt/Street/Ave/P.O. Box/Route

Village/Town/City

Province  Postal Code

OTHER NAME(S) KNOWN BY

Please provide the following information concerning your current or last Alberta high school:

- a. name of the high school \_\_\_\_\_
- b. location of the high school \_\_\_\_\_
- c. last year you attended this school \_\_\_\_\_

If you have never attended an Alberta high school, please check (✓) here

OFFICE USE ONLY

**Note: Registration deadline for January Diploma Examinations is November 2, 2007.**

Note: A rewrite fee of \$26.50 per examination is required, whether or not you received instruction in the course. (The rewrite fee for foreign students is \$50.00 per examination (includes GST))

Indicate with a check (✓) the examinations(s) you will be **rewriting in January**. Indicate with a check (✓) the examination(s) you will be **writing for the first time in January**.

	Rewriting (English)	Rewriting (French)	First Time Writing (English)	First Time Writing (French)
Social Studies 30				
Pure Mathematics 30				
Biology 30				
Chemistry 30				
Physics 30				
Français 30				
Science 30				
Social Studies 33				
Applied Mathematics 30				
French Language Arts 30				
English Language Arts 30-1				
English Language Arts 30-2				

\*To request the use of a computer to write diploma examinations, contact the principal of the school at which you will be writing well in advance of the writing date. Please note that some schools may not be able to accommodate your request.

- Are you currently receiving course instruction for the diploma examination(s) you will be writing/rewriting? Yes  No
- If yes, indicate the name of the school \_\_\_\_\_

**Please Note: If you require accommodations for the writing of a diploma examination you must complete an Application for Accommodations form by the deadline date for each administration.**

- Indicate the name of the **writing centre** where you intend to write:  
Writing Centre: \_\_\_\_\_ Code: \_\_\_\_\_

Principal's Signature \_\_\_\_\_

**FOR OFFICE  
USE ONLY**

**January 2008 Diploma Examination  
Registration and/or Rewrite Fee Form—Continued**



*Rewrite Fees—Complete this section only if you first wrote the examination(s) any time since September 1, 2005, and have not already paid the rewrite fee.*

I am rewriting \_\_\_\_\_ diploma examination(s) at \$26.50 – or \$50.00 for foreign students – (includes GST) each, for a total of \$ \_\_\_\_\_.

**Do not send cash**

*Note: If you have an unpaid rewrite fee from a prior examination session, your current payment will be credited toward the outstanding debt. You must clear any outstanding debt before current examination marks will appear on your high school record.*

If you have registered to rewrite an examination(s) and cancel /or you do not write it, a \$10.60 processing fee will be charged for each examination that is not written. Therefore only the remaining monies will be refunded upon request.

**Method of Payment**

Cheque/Money Order  
Cheque or Money orders should be made payable to the Minister of Finance  
Do not post date cheques.

Cash                       Debit Card

**Do not send cash**

Cash or debit card payment can be made at  
Learner Records & Data Exchange  
44 Capital Blvd.  
10044 – 108 Street, Edmonton

Visa                       Master Card

Cardholder's name as printed on credit card (please print):

\_\_\_\_\_

Cardholder's Signature: \_\_\_\_\_

Card Number: \_\_\_\_\_

Expiry Date: \_\_\_\_\_

**Note: In order for this form to be processed, this side requires signatures of the student (below) and cardholder (if paying by credit card), and the appropriate fees. The student will be responsible for submitting this registration form with the rewrite fee(s) before the deadline date. Late registrations for January will be accepted only at the discretion of the principal of the high school in which you intend to rewrite. Failure to submit payment for rewriting a diploma examination will result in rewrite marks being withheld from the *Results Statement*, the *Statement of Courses and Marks*, and the *High School Transcript of Achievement*.**

*Student Declarations: All students must sign and date the following:*

I have accurately provided information on this registration form.

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

**This form, and rewrite fees where applicable, must be submitted to:**

Alberta Education  
Learner Records & Data Exchange  
2<sup>nd</sup> Floor, 44 Capital Blvd.  
10044 – 108 Street  
Edmonton AB T5J 5E6

Phone: (780) 427-5732  
Fax: (780) 422-2137

To be connected toll-free within  
Alberta, dial 310-0000

# June 2008 Diploma Examination Registration and/or Rewrite Fee Form



ALBERTA STUDENT NUMBER

SURNAME

LEGAL FIRST AND MIDDLE NAMES

BIRTH DATE  Year  Month  Day  SEX  M-Male  F-Female TELEPHONE

(e. g., 90 Jul 20)

PERMANENT ADDRESS  Apt/Street/Ave/P.O. Box/Route

Village/Town/City

Province  Postal Code

OTHER NAME(S) KNOWN BY

Please provide the following information concerning your current or last Alberta high school:

- name of the high school \_\_\_\_\_
- location of the high school \_\_\_\_\_
- last year you attended this school \_\_\_\_\_

If you have never attended an Alberta high school, please check (✓) here

OFFICE USE ONLY

**Note: Registration deadline for June Diploma Examinations is April 16, 2008.**

Note: A rewrite fee of \$26.50 per examination is required, whether or not you received instruction in the course. (The rewrite fee for foreign students is \$50.00 per examination (includes GST))

Indicate with a check (✓) the examinations(s) you will be **rewriting in June**.

Indicate with a check (✓) the examination(s) you will be **writing for the first time in June**.

	Rewriting (English)	Rewriting (French)	First Time Writing (English)	First Time Writing (French)
Social Studies 30				
Pure Mathematics 30				
Biology 30				
Chemistry 30				
Physics 30				
Français 30				
Science 30				
Social Studies 33				
Applied Mathematics 30				
French Language Arts 30				
English Language Arts 30-1				
English Language Arts 30-2				

\*To request the use of a computer to write diploma examinations, contact the principal of the school at which you will be writing well in advance of the writing date. Please note that some schools may not be able to accommodate your request.

- Are you currently receiving course instruction for the diploma examination(s) you will be writing/rewriting? Yes  No   
If yes, indicate the name of the school \_\_\_\_\_

**Please Note: If you require accommodations for the writing of a diploma examination you must complete an Application for Accommodations form by the deadline date for each administration.**

- Indicate the name of the **writing centre** where you intend to write:  
Writing Centre: \_\_\_\_\_ Code: \_\_\_\_\_

Principal's Signature \_\_\_\_\_

FOR OFFICE USE ONLY

**June 2008 Diploma Examination  
Registration and/or Rewrite Fee Form—Continued**



*Rewrite Fees—Complete this section only if you first wrote the examination(s) any time since September 1, 2005, and have not already paid the rewrite fee.*

I am rewriting \_\_\_\_\_ diploma examination(s) at \$26.50 – or \$50.00 for foreign students – (includes GST) each, for a total of \$ \_\_\_\_\_.

**Do not send cash**

*Note: If you have an unpaid rewrite fee from a prior examination session, your current payment will be credited toward the outstanding debt. You must clear any outstanding debt before current examination marks will appear on your high school record.*

If you have registered to rewrite an examination(s) and cancel /or you do not write it, a \$10.60 processing fee will be charged for each examination that is not written. Therefore only the remaining monies will be refunded upon request.

**Method of Payment**

Cheque/Money Order

Cheque or Money orders should be made payable to the Minister of Finance  
Do not post date cheques.

Cash

Debit Card

**Do not send cash**

Cash or debit card payment can be made at  
Learner Records & Data Exchange  
44 Capital Blvd.  
10044 – 108 Street, Edmonton

Visa

Master Card

Cardholder's name as printed on credit card (please print):

Cardholder's Signature: \_\_\_\_\_

Card Number: \_\_\_\_\_

Expiry Date: \_\_\_\_\_

**Note: In order for this form to be processed, this side requires signatures of the student (below) and cardholder (if paying by credit card), and the appropriate fees. The student will be responsible for submitting this registration form with the rewrite fee(s) before the deadline date. Late registrations for June will be accepted only at the discretion of the principal of the high school in which you intend to rewrite. Failure to submit payment for rewriting a diploma examination will result in rewrite marks being withheld from the *Result Statements*, the *Statement of Courses and Marks*, and the *High School Transcript of Achievement*.**

*Student Declarations: All students must sign and date the following:*

I understand that the personal information collected on this form pursuant to section 32(c) of the *Freedom of Information and Protection of Privacy Act* will be used to process and administer the writing and/or rewriting of the registered diploma examination(s) and/or for making the appropriate adjustment of marks in the registered subject(s). This information will be used for the purposes stated, by Alberta Education only.

I have accurately provided information on this registration form.

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

**This form, and rewrite fees where applicable, must be submitted to:**

Alberta Education  
Learner Records & Data Exchange  
2<sup>nd</sup> Floor, 44 Capital Blvd.  
10044 – 108 Street  
Edmonton AB T5J 5E6

Phone: (780) 427-5732

Fax: (780) 422-2137

To be connected toll-free within

Alberta, dial 310-0000

# August 2008 Diploma Examination Registration and/or Rewrite Fee Form



ALBERTA STUDENT NUMBER

SURNAME

LEGAL FIRST AND MIDDLE NAMES

BIRTH DATE  Year  Month  Day  SEX  M-Male F-Female TELEPHONE

(e.g., 90 Jul 20)

PERMANENT ADDRESS  Apt/Street/Ave/P.O. Box/Route

Village/Town/City

Province  Postal Code

OTHER NAMES(S) KNOWN BY

Please provide the following information concerning your current or last Alberta high school:

- a. name of the high school \_\_\_\_\_
- b. location of the high school \_\_\_\_\_
- c. last year you attended this school \_\_\_\_\_

If you have never attended an Alberta high school, please check (✓) here

OFFICE USE ONLY

**Note: Registration deadline for August Diploma Examinations is July 7, 2008.**

Note: A rewrite fee of \$26.50 per examination is required, whether or not you received instruction in the course. (The rewrite fee for foreign students is \$50.00 per examination (includes GST))

Indicate with a check (✓) the examinations(s) you will be **rewriting in August**. Indicate with a check (✓) the examination(s) you will be **writing for the first time in August**.

	Rewriting (English)	Rewriting (French)	First Time Writing (English)	First Time Writing (French)
Social Studies 30				
Pure Mathematics 30				
Biology 30				
Chemistry 30				
Physics 30				
Français 30				
Science 30				
Social Studies 33				
Applied Mathematics 30				
French Language Arts 30				
English Language Arts 30-1				
English Language Arts 30-2				

\*To request the use of a computer to write diploma examinations, contact the principal of the school at which you will be writing well in advance of the writing date. Please note that some schools may not be able to accommodate your request.

- Are you currently receiving course instruction for the diploma examination(s) you will be writing/rewriting? Yes  No
- If yes, indicate the name of the school \_\_\_\_\_

**Please Note: If you require accommodations for the writing of a diploma examination you must complete an Application for Accommodations form by the deadline date for each administration.**

- Indicate the name of the **writing centre** where you intend to write:  
Writing Centre: \_\_\_\_\_ Code: \_\_\_\_\_

**FOR OFFICE USE ONLY**

**August 2008 Diploma Examination  
Registration and/or Rewrite Fee Form—Continued**



*Rewrite Fees—Complete this section only if you first wrote the examination(s) any time since September 1, 2005, and have not already paid the rewrite fee.*

I am rewriting \_\_\_\_\_ diploma examination(s) at \$26.50 – or \$50.00 for foreign students – (includes GST) each, for a total of \$ \_\_\_\_\_.

**Do not send cash**

*Note: If you have an unpaid rewrite fee from a prior examination session, your current payment will be credited toward the outstanding debt. You must clear any outstanding debt before current examination marks will appear on your high school record.*

If you have registered to rewrite an examination(s) and cancel /or you do not write it, a \$10.60 processing fee will be charged for each examination that is not written. Therefore only the remaining monies will be refunded upon request.

**Method of Payment**

Cheque/Money Order  
Cheque or Money orders should be made payable to the Minister of Finance  
Do not post date cheques.

Cash                       Debit Card

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Cash or debit card payment can be made at  
Learner Records & Data Exchange  
44 Capital Blvd.  
10044 – 108 Street, Edmonton

Visa                       Master Card

Cardholder's name as printed on credit card (please print):

Cardholder's Signature: \_\_\_\_\_

Card Number: \_\_\_\_\_

Expiry Date: \_\_\_\_\_

**Note: If you wrote Social Studies 30, Biology 30 or English Language Arts 30-1 in April, you cannot rewrite in August.  
If you wrote English Language Arts 30-2 in November, you cannot rewrite in August**

**Note: In order for this form to be processed, this side requires signatures of the student (below) and cardholder (if paying by credit card), and the appropriate fees. The student will be responsible for submitting this registration form with the rewrite fee(s) before the deadline date. Failure to submit payment for rewriting a diploma examination will result in rewrite marks being withheld from the Results Statement, the Statement of Courses and Marks, and the High School Transcript of Achievement.**

*Student Declarations: All students must sign and date the following:*

I understand that the personal information collected on this form pursuant to section 32(c) of the *Freedom of Information and Protection of Privacy Act* will be used to process and administer the writing and/or rewriting of the registered diploma examination(s) and/or for making the appropriate adjustment of marks in the registered subject(s). This information will be used for the purposes stated, by Alberta Education only.

I have accurately provided information on this registration form.

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

**This form, and rewrite fees where applicable, must be submitted to:**

Alberta Education  
Learner Records & Data Exchange  
2<sup>nd</sup> Floor, 44 Capital Blvd.  
10044 – 108 Street  
Edmonton AB T5J 5E6

Phone: (780) 427-5732

Fax: (780) 422-2137

To be connected toll-free within

Alberta, dial 310-0000

# Application for Accommodations for Students with Special Diploma Examination Writing Needs 2007–2008



For Learner Assessment Use Only

Approved  Denied

Signature \_\_\_\_\_

ALBERTA STUDENT NUMBER

SURNAME

LEGAL FIRST AND MIDDLE NAMES

BIRTH DATE  Year  Month  Day  SEX  M-Male  F-Female TELEPHONE

(e.g., 90 Jul 20)

PERMANENT ADDRESS  Apt/Street/Ave/P.O. Box/Route

Village/Town/City

Province  Postal Code

E-MAIL ADDRESS

• Is this student currently coded as a special needs student by Alberta Education? Yes  No

If yes, indicate coding \_\_\_\_\_

**If the student is not coded with Alberta Education, the results of a formal assessment completed by a qualified professional must be submitted. If the section below is completed and the results of a formal assessment are submitted, there is no need to submit the Individual Program Plan (IPP) or description of accommodations.**

**If you are waiting for assessment and/or supplementary information, please ensure the application is submitted by the deadline date and forward assessment and/or supplementary information as soon as it becomes available.**

• **ESL students and francisation students**

**To be approved for this accommodation, the analysis or summary of the most current, but not more than three years old, test of language proficiency, must be submitted to the Special Cases and Accommodations Team with the application for accommodations.**

**If the student is coded with Alberta Education please check which accommodations are currently included in the IPP and are being provided in the classroom for the student:**

- No. 1 CD for Visually Impaired Students
- No. 2 CD for Students with Learning or Physical Disability
- No. 3 Extra Time
- No. 4 Word Processor
- No. 5 Scribe
- No. 6 Large print (16-point font)
- No. 7 Braille
- No. 8 Reader
- No. 9 Sign Language Interpreter
- No. 10 Taped Response
- No. 11 Not available at this time
- No. 12 Not available at this time
- No. 16 Miscellaneous, please specify \_\_\_\_\_

• Indicate the name and school code of the writing centre where this student intends to write.

Writing Centre Name \_\_\_\_\_ School Code: \_\_\_\_\_

**Check one box only to indicate the administration that this application applies to—use a separate application form for each administration.**

- January Application Deadline: **November 2, 2007**       June Application Deadline: **April 18, 2008**       August Application Deadline: **July 18, 2008**

# Application for Accommodations for Students with Special Diploma Examination Writing Needs—Continued



STUDENT'S NAME

ALBERTA STUDENT NUMBER

Indicate the subject(s) and accommodation(s) requested by referencing the list of accommodations on page 1 of this application. Indicate the number of each accommodation requested as well as if they are to be in French or English.

Accommodations	<input type="checkbox"/> English <input type="checkbox"/> French <b>Chemistry 30</b> Subject _____ 2-CD _____ 3-Extra Time _____ 6-Large Print _____ <i>SAMPLE</i>	<input type="checkbox"/> English <input type="checkbox"/> French Subject _____ _____ _____ _____	<input type="checkbox"/> English <input type="checkbox"/> French Subject _____ _____ _____ _____	<input type="checkbox"/> English <input type="checkbox"/> French Subject _____ _____ _____ _____	<input type="checkbox"/> English <input type="checkbox"/> French Subject _____ _____ _____ _____	<input type="checkbox"/> English <input type="checkbox"/> French Subject _____ _____ _____ _____
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Note: Be sure to specify which English/Mathematics examination you are requesting: English Language Arts 30–1/30–2, Pure Mathematics 30 or Applied Mathematics 30. If requesting different accommodations for Part(ie) A than for Part(ie) B, use separate subject lines.

This section is to be completed by the Alberta high school the student is attending.

School Code \_\_\_\_\_ School Name \_\_\_\_\_  
 Principal's Name \_\_\_\_\_ School Telephone (\_\_\_\_\_) \_\_\_\_\_  
 Fax Number (\_\_\_\_\_) \_\_\_\_\_ School E-mail Address \_\_\_\_\_  
Area Code  
 Principal/Designate Signature \_\_\_\_\_ Date \_\_\_\_\_  
 Second Contact Name and E-mail Address \_\_\_\_\_

To be completed by student/parent/guardian.

I/We understand that the personal information collected on this form pursuant to section 32(c) of the *Freedom of Information and Protection of Privacy Act* will be used to process and administer the writing and/or rewriting of the registered diploma examination(s) and/or for making the appropriate adjustment of marks in the registered subject(s). This information will be used for the purposes stated, by Alberta Education only.

I/We have accurately provided information on this application form.

\_\_\_\_\_  
 Signature of Student \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
 Signature of Parent/Guardian (if student is under 18 years of age) \_\_\_\_\_ Date \_\_\_\_\_

**Failure to submit the completed application and appropriate documentation by the deadline specified on the first page of this form, will result in the application being denied.**

This form must be submitted to:

Alberta Education  
 Special Cases/Accommodations  
 44 Capital Blvd.  
 10044 – 108 Street  
 Edmonton AB T5J 5E6

E-mail: [special.cases@gov.ab.ca](mailto:special.cases@gov.ab.ca)  
 Phone: (780) 427-0010 To be connected toll-free within  
 Fax: (780) 422-4889 Alberta, dial 310-0000

# Request for Exemption from Writing Grade 12 Diploma Examinations

For Learner Assessment Use Only	
Approved <input type="checkbox"/>	Denied <input type="checkbox"/>
Signature _____	

ALBERTA STUDENT NUMBER

SURNAME

LEGAL FIRST AND MIDDLE NAMES

BIRTH DATE 

Year	Month	Day	SEX	<input type="checkbox"/> M-Male <input type="checkbox"/> F-Female	TELEPHONE
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 (e.g., 90 Jul 20)

PERMANENT ADDRESS 

Apt/Street/Ave/P.O. Box/Route	
Village/Town/City	
Province	Postal Code

E-mail ADDRESS

Indicate the administration that this request applies to by marking with a check (✓).

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
January	June	August

**Reason for Request**

<input type="checkbox"/> Medical	<input type="checkbox"/> Inclement Weather	<input type="checkbox"/> Administrative Error	<input type="checkbox"/> Court
<input type="checkbox"/> Bereavement: Relationship to Student	<input type="checkbox"/> Other: (Specify)		

**Student**  
If medical, please have Section A of this form completed by your medical doctor and then submit it to your principal.

**For long-term, ongoing, or chronic medical conditions, please attach:**

- A doctor's letter regarding the diagnosis, prognosis, medication being administered, its side effects, and when the condition was diagnosed.
- A letter from the school indicating any concerns the school may have regarding this matter and what accommodations the school is/has been providing for the student in the classroom and for examinations.

**Section A—Medical Doctor**

I hereby certify that \_\_\_\_\_ is/was under my care and attention from \_\_\_\_\_  
(patient's name)  
to \_\_\_\_\_ and in my opinion is/was unable to write his/her Alberta High School diploma examination(s) during this period for the valid medical reasons indicated below:

\_\_\_\_\_

\_\_\_\_\_

Doctor's Name (please print) \_\_\_\_\_

Doctor's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Doctor's Official Stamp \_\_\_\_\_

**Request for Exemption from Writing  
Grade 12 Diploma Examinations—Continued**



STUDENT'S NAME

ALBERTA STUDENT NUMBER

**Section B—Principal**

I recommend that \_\_\_\_\_  
(Name of Student) (Date of Birth)

be granted an exemption from writing the \_\_\_\_\_ diploma examination(s)

be granted a partial exemption from writing the Part(ie) A or B \_\_\_\_\_ diploma examination(s)

If the student plans to write the examination at a later administration, he/she must register for that administration.

Additional information: \_\_\_\_\_

School Code \_\_\_\_\_ School Name \_\_\_\_\_

Principal's Name \_\_\_\_\_ School Telephone (\_\_\_\_\_) \_\_\_\_\_  
Area Code

Fax Number (\_\_\_\_\_) \_\_\_\_\_ School E-mail Address \_\_\_\_\_  
Area Code

Principal/Designate Signature \_\_\_\_\_ Date: \_\_\_\_\_

Second Contact Name and E-mail Address \_\_\_\_\_

**Section C—Student/parent/guardian**

I/We understand that the personal information collected on this form pursuant to section 32(c) of the *Freedom of Information and Protection of Privacy Act* will be used to process and administer the writing and/or rewriting of the registered diploma examination(s) and/or for making the appropriate adjustment of marks in the registered subject(s). This information will be used for the purposes stated, by Alberta Education only.

I/We have accurately provided information on this request form.

\_\_\_\_\_  
 Signature of Student Date

\_\_\_\_\_  
 Signature of Parent/Guardian (if student is under 18 years of age) Date

This form must be submitted to:

Alberta Education  
 Special Cases/Accommodations  
 44 Capital Blvd.  
 10044 – 108 Street  
 Edmonton AB T5J 5E6

E-mail: [special.cases@gov.ab.ca](mailto:special.cases@gov.ab.ca)  
 Phone: (780) 427-0010 To be connected toll-free within  
 Fax: (780) 422-4889 Alberta, dial 310-0000



**Application to Establish a Special Writing Centre  
Grade 12 Diploma Examinations—Continued**



STUDENT'S NAME

ALBERTA STUDENT NUMBER

**The following section must be completed by the Presiding Examiner.**

Name of Presiding Examiner (please PRINT clearly)

Title

Relationship to the student (if any)

Address of Presiding Examiner used for shipping examinations by courier. (Please ensure you are providing an address at which you will be available to receive the examinations(s) by courier, no P.O. Box or R.R. numbers)

Telephone (  )  
Area Code

Fax (  )  
Area Code

Home

Telephone (  )  
Area Code

E-Mail

Address/Location where student will write the Diploma Examination(s)

**Declaration of Presiding Examiner**

I hereby agree to undertake supervision of the diploma examination(s) indicated as presiding examiner. These examinations will be administered on the dates and times specified in the published schedule. I also agree to adhere to the Examination Rules as published by Alberta Education.

Signature of Presiding Examiner

Date

**This section to be completed by the Alberta high school the student is attending.**

School Code \_\_\_\_\_ School Name \_\_\_\_\_

Principal's Name \_\_\_\_\_ School Telephone (  )  
Area Code

Fax Number (  )  
Area Code School E-mail Address \_\_\_\_\_

Principal/Designate's Signature \_\_\_\_\_ Date: \_\_\_\_\_

**This form must be submitted by the deadline dates specified to:**

Alberta Education  
Special Cases/Accommodations  
44 Capital Blvd.  
10044 – 108 Street  
Edmonton AB T5J 5E6

E-mail: special.cases@gov.ab.ca  
Phone: (780) 427-0010 To be connected toll-free within  
Fax: (780) 422-4889 Alberta, dial 310-0000

# Request for Separate Writing

## For Part A/B of the Humanities Diploma Examinations



Note: The Math/Science Diploma Examinations are not approved for separate writing. Both parts of the Math/Science Examinations must be written in the same administration.

For Learner Assessment Use Only	
Approved <input type="checkbox"/>	Denied <input type="checkbox"/>
Signature _____	

ALBERTA STUDENT NUMBER

SURNAME

LEGAL FIRST AND MIDDLE NAMES

BIRTH DATE 

Year	Month	Day	SEX	<input type="checkbox"/> M-Male <input type="checkbox"/> F-Female	TELEPHONE
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		<input type="text"/>

 (e.g., 90 Jul 20)

PERMANENT ADDRESS 

Apt/Street/Ave/P.O. Box/Route	
<input type="text"/>	
Village/Town/City	
<input type="text"/>	
Province	Postal Code
<input type="text"/>	<input type="text"/>

E-mail ADDRESS

School: \_\_\_\_\_ (Name) \_\_\_\_\_ (School Code) \_\_\_\_\_ (City/Town)

I am requesting permission to write the diploma examination at different administrations as follows: (please indicate both Part A and Part B)

Subject	Part	Administration (✓ check)			Year
		<input type="checkbox"/> January	<input type="checkbox"/> June	<input type="checkbox"/> August	
	B	<input type="checkbox"/> January	<input type="checkbox"/> June	<input type="checkbox"/> August	

Reason for separate writing (Please be specific): \_\_\_\_\_

Note: You must write the missing part of the diploma examination within one year. If your request for separate writing is not approved, you will be required to write both parts of the examination at a future administration.

**Student Declaration:** All students must sign and date the following below:

I understand that the personal information collected on this form pursuant to section 32(c) of the *Freedom of Information and Protection of Privacy Act* will be used to process and administer the writing and/or rewriting of the registered diploma examination(s) and/or for making the appropriate adjustment of marks in the registered subject(s). This information will be used for the purposes stated, by Alberta Education only.

I have accurately provided information on this request form.

Signature of Student \_\_\_\_\_

Date \_\_\_\_\_

Note: To register for your examination, you must also submit the appropriate *Diploma Examination Registration and/or Rewrite Fee Form*.

This form must be submitted to:

Alberta Education  
Special Cases/Accommodations  
44 Capital Blvd.  
10044 – 108 Street  
Edmonton AB T5J 5E6

E-mail: special.cases@gov.ab.ca  
Phone: (780) 427-0010  
Fax: (780) 422-4889

To be connected toll-free within Alberta, dial 310-0000

**Statement of Scribe, Reader, and/or Interpreter  
and Presiding Examiner  
Grade 12 Diploma Examination**



I, \_\_\_\_\_ and \_\_\_\_\_  
*Scribe/Reader/Interpreter (please print)* *Presiding Examiner (please print)*

*Scribe*

having read the procedures governing the use of ,  *Reader* certify that to the best of our abilities the

*Interpreter*

diploma examination(s) in \_\_\_\_\_  
*Subject(s)*

held at \_\_\_\_\_ during the \_\_\_\_\_, 2008  
*School* *month*

examination period for \_\_\_\_\_  
*Student's name (please print)*

was administered and supervised in accordance with the specified procedures under the directives of the Minister of Education.

was administered and supervised in accordance with the specified procedures under the directives of the Minister of Education, except as follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2008

\_\_\_\_\_  
*Scribe's/Reader's/Interpreter's Signature*

\_\_\_\_\_  
*Presiding Examiner's Signature*

\_\_\_\_\_  
*School Code*

**Please sign and return with the Principal's Statement.**

**If more than one individual is providing accommodation services to one student, please fill out separate forms.**



# Diploma Examination Rescore Application Form 2007–2008



The personal information requested on this form will be used for the purposes stated by Alberta Education only.

ALBERTA STUDENT NUMBER

SURNAME

LEGAL FIRST AND MIDDLE NAMES

BIRTH DATE  Year  Month  Day  SEX  M-Male F-Female TELEPHONE

(e.g., 90 Jul 20)

PERMANENT ADDRESS  Apt/Street/Ave/P.O. Box/Route

Village/Town/City

Province  Postal Code

OTHER NAME(S) KNOWN BY

Diploma Examination Subjects	Indicate with a check (✓) the examination(s) you would like to have rescored and the administration in which you wrote.		
	Jan	Jun	Aug
Applied Mathematics 30			
Biology 30			
Chemistry 30			
ELA 30–1			
ELA 30–2			
Français 30			
French Language Arts 30			
Physics 30			
Pure Mathematics 30			
Science 30			
Social Studies 30			
Social Studies 33			

### Important

I am requesting the rescoring of \_\_\_\_\_ diploma examination(s), at \$26.50 (includes GST) each, for a total of \$\_\_\_\_\_. Learner Assessment must receive rescore requests no later than the deadline dates specified on the *Results Statement*.

Failure to submit payment for rescoring a diploma examination will result in your request being denied.

**Student Declaration:** I acknowledge that a rescore mark will be the final mark for that particular examination whether the mark is raised or lowered.

Signature of Student \_\_\_\_\_

Date: \_\_\_\_\_

### Method of Payment

- Cheque/Money Order  
Cheque or Money orders should be made payable to the Minister of Finance  
Do not post date cheques.
- Cash  Debit Card
- Do not send cash**  
Cash or debit card payment can be made at  
Transcript Services, 44 Capital Blvd.  
10044 – 108 Street, Edmonton

- Visa  Master Card  
Cardholder's name as printed on credit card (please print): \_\_\_\_\_

Cardholder's Signature: \_\_\_\_\_

Card Number: \_\_\_\_\_

Expiry Date: \_\_\_\_\_

### This form and rescore fees, where applicable, must be submitted to:

Alberta Education  
Learner Assessment  
44 Capital Blvd.  
10044 – 108 Street  
Edmonton AB T5J 5E6

E-mail: Rita.Boonstra@gov.ab.ca  
Phone: (780) 422-4859  
Fax: (780) 422-7025

### Deadlines for receiving this form:

January rescore–March 5, 2008  
June rescore–July 31, 2008  
August rescore–September 3, 2008

To be connected toll-free within Alberta, dial 310-0000







# Diploma Examinations Program 2007–2008 Part(ie) A Verification Form



Fax this form if you have problems with the shipment or  
if you need additional examinations.

School Code: \_\_\_\_\_

School Name: \_\_\_\_\_

School Contact Person: \_\_\_\_\_

School Phone #: \_\_\_\_\_ School Fax #: \_\_\_\_\_

Examination Session:  January       June       August

Please check the subject(s) and indicate problem or requirement

	Subject	Problem	Requirement
<input type="checkbox"/>	Applied Math 30		
<input type="checkbox"/>	Biology 30		
<input type="checkbox"/>	Chemistry 30		
<input type="checkbox"/>	ELA 30–1		
<input type="checkbox"/>	ELA 30–2		
<input type="checkbox"/>	FLA 30		
<input type="checkbox"/>	Français 30		
<input type="checkbox"/>	Physics 30		
<input type="checkbox"/>	Pure Math 30		
<input type="checkbox"/>	Science 30		
<input type="checkbox"/>	Social Studies 30		
<input type="checkbox"/>	Social Studies 33		

Fax this form to the Marking Centre at (780) 422-8323.

# Diploma Examinations Program 2007–2008 Part(ie) B Verification Form



Fax this form if you have problems with the shipment or  
if you need additional examinations.

School Code: \_\_\_\_\_

School Name: \_\_\_\_\_

School Contact Person: \_\_\_\_\_

School Phone #: \_\_\_\_\_ School Fax #: \_\_\_\_\_

Examination Session:    January                       June                       August

Please check the subject(s) and indicate problem or requirement

	Subject	Problem	Requirement
<input type="checkbox"/>	Applied Math 30		
<input type="checkbox"/>	Biology 30		
<input type="checkbox"/>	Chemistry 30		
<input type="checkbox"/>	ELA 30–1		
<input type="checkbox"/>	ELA 30–2		
<input type="checkbox"/>	FLA 30		
<input type="checkbox"/>	Français 30		
<input type="checkbox"/>	Physics 30		
<input type="checkbox"/>	Pure Math 30		
<input type="checkbox"/>	Science 30		
<input type="checkbox"/>	Social Studies 30		
<input type="checkbox"/>	Social Studies 33		

Fax this form to the Marking Centre at (780) 422-8323.



## June 2008 Diploma Examinations LIST OF STUDENTS #9

School: 9999 The New Century School (403) 321-4321  
 Authority: 0000 Alberta School Division No. 99

	<u>Exams Completed for</u>		<u>Exams NOT Completed</u>		<u>TOTAL</u>
	Regis. Students	Unregis. Students			
Applied 30					
Part B	<u>2</u>	<u>1</u>	+	<u>7</u>	= <u>10</u>
Bio 30					
Part B	<u>2</u>	<u>3</u>	+	<u>5</u>	= <u>10</u>
Chem 30					
Part B	<u>4</u>	<u>0</u>	+	<u>6</u>	= <u>10</u>
Physics 30					
Part B	<u>1</u>	<u>1</u>	+	<u>8</u>	= <u>10</u>
Pure 30					
Part B	<u>2</u>	<u>1</u>	+	<u>7</u>	= <u>10</u>

“+” signs are included to assist with accurate completion of this sheet.

Principals MUST return this completed List of Students and the signed Principal’s Statement even if NO students took part in the testing.



## June 2008 Diploma Examinations LIST OF STUDENTS #4



School: 9999 The New Century School (403) 321-4321  
 Authority: 0000 Alberta School Division No. 99

E/F – Registered to write in English/French

Alberta Student Number	Student Name Surname, Given Names	Sex	Birth Date	Appl 30F Part B	Applied 30 Part B	Pure 30 Part B	Pure 30F Part B
9005-0400-0	Abduu, Mahmoud Albi	M	1990-05-26	F ✓			
9010-3400-1	Alti, Caesar Montgomery	M	1990-10-04	F ✓			
1106-1900-2	Bleakker, Elana Margaret	F	1990-06-01		E <u>MW</u>		
9007-0200-3	Brash-Parker, Martin Edward	M	1990-09-30			E ✓	
8909-1600-4	Carrera, Simone Isabel	F	1989-09-12				F ✓
9002-0500-5	Choy, Leah Mae	F	1990-02-03			E ✓	
9007-2500-6	Costa, Damien Allen	M	1990-07-11		E ✓		
9001-0400-7	Dahlwhimple, Karl Wolfgang	M	1990-01-02	F <u>MW</u>			
<u>1105-4400-4</u>	<u>GLICK, JONATHAN HAROLD</u>	<u>M</u>	<u>1990-05-01</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
<u>9007-0303-3</u>	<u>LEILLOR, ESTEBAN SERGIO</u>	<u>M</u>	<u>1990-07-17</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
<u>9010-0300-7</u>	<u>MCFURGUS, EWAN GREGOR</u>	<u>M</u>	<u>1990-10-31</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>

These three students are unregistered and have been added to the *List of Students*.



## Principal's Statement #9

### June 2008 Diploma Examinations

(Applied Mathematics 30 Part B, Biology 30 Part B, Chemistry 30 Part B, Physics 30 Part B, Pure Mathematics 30 part B)

School: 9999 The New Century School (403) 321-1234  
 Authority: 0000 Alberta School Division No.99



The duties and responsibilities of the principal when administering the June 2008 Diploma Examinations are described in the *2007-2008 School Year Diploma Examinations Program General Information Bulletin*. The *Principal's Statement* serves to certify that these duties and responsibilities have been fulfilled. Please **check (✓) each box** (where appropriate) to indicate that, as principal, you have followed these procedures.

#### Before Administration

1. Examination cartons were resealed and locked in a secure storage facility after verification of the examination shipment.
2. I discussed with supervising examiners key aspects of supervising diploma examinations as described in the *2007-2008 School Year Diploma Examinations Program General Information Bulletin*.
3. Materials allowed for Part(ie) A of Humanities examination(s) were inspected before use. (See Examination Rule #8)
4. All calculators were cleared to ensure that no information was stored in programmable or parametric memory. (See Examination Rules #9 and #11)
5. I am satisfied that the level of supervision during the writing of the diploma examinations was acceptable and allowed for a fair and valid evaluation of students' achievement.
6. I am satisfied that my school complied with all diploma examination writing rules and procedures for administering diploma examinations on the school's computers. **Note:** Please put **NA** in box #6 if your school did not use this provision.
7. Each test area was free from internal and external distractions.

8. Examination administration:

8a. The tests were administered without incident or irregularities, and without violation of the Examination Rules..

Or

8b. The following irregularities (including violation of the Examination Rules) occurred during the administration of the examinations:

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9. The accommodations were used or not used as follows (please specify student names, examinations, and particular accommodations used or not used). Attach additional sheet(s) if required.

Student		Examination	Accom- modation #	Used (✓)	Not Used (✓)
Surname	First Name				



**Following Administration**

- 10. All examination materials were returned according to the published schedule for returns.
- 11. No achievement tests were included with diploma examination shipments.
- 12. The front (header sheet) for the *List of Students* (LOS) is filled out.
- 13. The LOS has been completely and accurately filled out, with particular attention to students who were absent.
- 14. Any problems with examination administration have been clearly documented with details. **Note:** Please put **NA** in boxes 14, 14a, and 14b if your school did **not** experience problems with examination administration.
  - 14a. Recommendations for actions to be taken are provided.
  - 14b. Superintendent has been informed.
- 15. Requests for Exemptions have been attached or are being sent under separate cover to Special Cases/Accommodations. **Note:** Please put **NA** in box 15 if your school did **not** require Exemptions.
- 16. A summer contact number where personnel can be reached throughout the summer has been provided.

**Declaration:**

I hereby certify that in my capacity as principal I carried out my duties and responsibilities as required in the *2007-2008 School Year Diploma Exam Program General Information Bulletin*. I attest that **no** secured diploma examination materials were copied in whole or in part in any manner, and that **all** *Teacher Perusal Copies* for secured examinations are enclosed with the *Principal's Statement*.

Date \_\_\_\_\_ School \_\_\_\_\_

School Code \_\_\_\_\_ School Phone # \_\_\_\_\_

Summer Phone Number \_\_\_\_\_ Summer Contact (please print) \_\_\_\_\_

Principal's Name (please print) \_\_\_\_\_ Principal's Signature \_\_\_\_\_

**Note:** The return of a completed *Principal's Statement*, with **each** List of Students (LOS), even if no student wrote the examination, is a mandatory requirement of Alberta Education

