

# Student Evaluation Regulation Fee Schedule

## Introductory Information

Alberta teachers participate in the marking of provincial diploma examinations and achievement tests. They are nominated for marking by their Superintendents of Schools or by the Principals of Private Schools. To be eligible to mark diploma examinations, a teacher must have taught the course for two or more years (one or more years for English Language Arts), be teaching the course in the current school year, and have an Alberta Permanent Professional Teaching Certificate. To be eligible to mark achievement tests, a teacher must have taught the course within the past three years, have a valid Alberta Permanent Professional Teaching Certificate, be employed by a school authority at the time of marking, and be able to mark on all the scheduled days.

A teacher who marks provincial achievement tests or diploma examinations receives a fee for service in accordance with the *Student Evaluation Regulation Fee Schedule*. This fee for service is in addition to the teacher's regular salary.

As well, Alberta Education provides markers with travel and subsistence allowances as outlined in the Fee Schedule. Lunches are also provided during marking.

Alberta Education covers the cost of a substitute teacher upon the receipt of appropriate documentation indicating that a substitute teacher was needed on particular days for a teacher who was involved in marking either achievement tests or diploma examinations.

For additional information about marking, contact your school principal or the Superintendent of Schools, or call Learner Assessment at (780) 427-0010.

---

In accordance with section 13 (1) of the *Student Evaluation Regulation*, Alberta Regulation 177/2003, the following fee schedule shall apply to individuals providing service, under clause (a), to Learner Assessment, Alberta Education, effective September 1, 2007.

- (a) **Scoring (includes third reads, standards confirmation, exemplar selection and standard setting) and Re-scoring** of diploma examinations and achievement tests

Examination/Test	Instructional/ Non-Instructional Day	Instructional/ Non-Instructional Half Day
All Diploma Examinations and Achievement Tests	\$200	\$100

- (b) **Subsistence and travel allowances** shall be paid to individuals providing services under clause (a) in accordance with the following schedule:

Marker Mailing Address	Subsistence Allowance (\$)/Day*	Travel Allowance (\$)
Edmonton		\$10/day
Greater Edmonton area (within 70 km of the centre of Edmonton)		44 cents per km./day** (minimum \$10/day)
Greater than 70 km from the centre of Edmonton	\$125/day	44 cents per km.**
Out of province	\$125/day	n/a

\*This includes accommodation, breakfast and supper (lunch is provided).

\*\*The total amount paid will be based on twice the distance from the individual's mailing address (city, town or village) to the centre of Edmonton.

In accordance with section 13 (1) of the *Student Evaluation Regulation*, Alberta Regulation 177/2003, the following fee schedule shall apply to individuals providing service, under clause (c) or (d), to Learner Assessment, Alberta Education, effective September 1, 2007.

- (c) **Supervising the administration** of evaluation materials

Evaluation	One or More Candidates Writing (\$)/Sitting	No Candidates Writing (\$)/Sitting
Diploma Examination Field Tests	\$55	
Achievement Test Field Tests	\$55	
Extended Field Tests	\$85	
Chief Presiding Examiner for a Designated Writing Centre	\$85	\$25
Supervising Examiner for a Designated Writing Centre	\$75	\$20

- (d) **Providing quality control monitoring** during the administration of national and international assessment administrations—conducting the following separate monitoring activities during the administration:

- security and pre-administration preparation
- Assessment session 1
- Assessment session 2
- Assessment session 3
- Post-assessment interview with the coordinator or principal

Payment based on  
number of activities conducted

(\$55/activity to a maximum of \$275/day)

- (e) **Designing and preparing evaluation materials** \$30.00/hour
- (f) **Delivering and picking up examinations** to and from August writing centres or facilities other than a school operated by a board \$12.00/hour
- (g) **Subsistence allowance and travel allowance** shall be paid to individuals providing services under clauses (c), (d), (e) and (f) in accordance with the *Subsistence, Travel and Moving Expenses Regulation under the Public Service Act*.
- (h) In accordance with section 13 (2) of the *Student Evaluation Regulation, Alberta Regulation 177/2003*, if a substitute teacher is required while a teacher is providing services under clause (a), (c) or (d), substitute teacher costs will be paid to school authorities in accordance with each individual school authority's collective agreement.
- (i) In accordance with section 4 of the *Student Evaluation Regulation, Alberta Regulation 177/2003*, the following fee may be charged to schools for late return of evaluation materials, effective December 31, 2003. A **late return charge** of \$20/late examination will be charged to schools for evaluation materials returned to Learner Assessment, Alberta Education, after a marking session is completed.

Pursuant to Section 9, *Government Organization Act*, the Executive Director, Learner Assessment, is authorized to adjust this fee schedule in individual cases due to exceptional circumstances.